**Darlington Borough Council- Social Care Teams**

**Missing from Home or Care.**

Bite size guidance in respect of young people who are reported as Missing from Care or Home

* If a young person is reported to the Police because they are missing from home or care the case holding Social worker and the missing from home Coordinator will receive a GCSX email from the Children’s Access Point
* The MFH coordinator will complete the MFH return interview within 72 hours of the young person returning and assign the task to the Social Worker.
* The Social Worker will complete the Missing from Home Action Plan (considering the recommendations and information gathered in the return home interview) within 5 days of receiving the task. They will reassign the task to their Team Manager to authorise and agree the measures taken.
* If the young person has 3 or more missing episodes in a rolling 90 day period the Social Worker/Team Manager will review the case to determine if it is appropriate to arrange a Multi-agency Meeting (Police, Education, Health and any other partners involved with the young person) to consider a plan to keep the young person safe and reduce the missing episodes .
* The police representative is [claire.footes@durham.pnn.police.uk](mailto:claire.footes@durham.pnn.police.uk) telephone 101 extension 752820 who should be invited to all the meetings but if unavailable police intelligence should be gathered either by phone or email to ensure an appropriate plan is put in place to reduce the missing episodes.. The Team Manager will chair the meeting
* If the young person has multiple missing episodes the Social Worker will complete -

1. Case discussion template (V7) and forward to the LSCB business administrator
2. ERASE Intel form re CSE and Missing
3. Attend( or send a representative ) ton the Missing and Exploited Group to share the risks including the reasons for going missing, localities visited ,others missing with, any links to CSE, crime, anti-social behaviour, mental health or substance misuse

**Darlington Borough Council- Social Care Teams**

**Children at risk of Child Sexual exploitation**

* If the Social Worker has concerns that a young person may be at risk of child sexual exploitation they will arrange a Multi-agency Meeting ( (Police, Health, Education and any other agencies involved with the young person) The police representative is [claire.footes@durham.pnn.police.uk](mailto:claire.footes@durham.pnn.police.uk) telephone 101 extension 752820 who should be invited to all the meetings but if unavailable police intelligence should be gathered either by phone or email to ensure an appropriate plan is put in place to reduce risk of CSE. The discussion will be chaired by the Team Manager
* At the meeting the CSE risk matrix will be completed to determine the level of risk
* If the level of risk is high or medium the Social Worker will -

1. send the matrix to [Safeguarding.darlington@durham.pnn.police.uk](mailto:Safeguarding.darlington@durham.pnn.police.uk) and ERASE@durham.pnn.police.uk
2. Add the risk matrix to carestore and add a case note advising this has been completed
3. Add the date and level of risk to the CSE module on LCS
4. Add the CSE start episode date on the CSE module on LCS… this will trigger the CSE marker
5. Make a referral to Barnardo’s (CATE) for inclusion on the CSE awareness programme. Add this referral to carestore
6. Attend ( or send a representative) to the monthly Missing and Exploited Group (MEG) complete the case discussion template (V7) and forward to the LSCB business administrator prior to each MEG meeting
7. Complete the ERASE Intel form re CSE and Missing if receive any relevant information.

* The risk matrix should be revisited (at least 6 weekly ) at every Core Group meeting ,CiN meeting , planning meeting and added to carestore. The meeting should be Multi agency involving all partners ( police details above ) to ensure an appropriate plan is put in place to reduce risk of CSE.
* The dates and risk level should be added to the CSE module on LCS
* If the level of risk is low and the young people live in the family home the Social worker should liaise with the Early Help Team to request an EHP to complete some CSE awareness sessions to reinforce the messages and reduce the likelihood of a re- referral. If the young person is Looked After it would be expected the foster carers /residential workers will complete this work/awareness raising.