

**ERASE CSE Meeting Checklist for Social Workers**

Prior to the CSE Meeting the Social Worker must ensure that the following is completed:

* All relevant Professionals involved or working with the CSE Victim and the family should be invited. This must include Health, School or College, Youth Offending Service, etc.
* All professionals involved or having relevant information around the CSE Suspect should be invited. This must include Youth Offending Service, Probation, Education, Health, etc.
* All relevant agencies involved with any identified location connected to CSE.
* ERASE research form to be forwarded to all professionals you have invited (Please do not forward the meeting schedule – which contains the details of all children being discussed – to external agencies due to data protection concerns).
* The ERASE Research form should be completed and forwarded to the ERASE Mail box [ERASE@durham.pnn.police.uk](mailto:ERASE@durham.pnn.police.uk) 48hrs prior to the meeting.
* You must ask all professional’s to complete the ERASE Research form and send it to the ERASE Mail box [ERASE@durham.pnn.police.uk](mailto:ERASE@durham.pnn.police.uk) 48hrs prior to the meeting.
* A copy of the CSE MATRIX should be emailed to the ERASE Mailbox [ERASE@durham.pnn.police.uk](mailto:ERASE@durham.pnn.police.uk)
* The CSE MATRIX should be reviewed immediately before the meeting and that updated copy brought to the meeting.
* You must supply a list of all agencies invited to the meeting 48hrs prior to the meeting to [ERASE@durham.pnn.police.uk](mailto:ERASE@durham.pnn.police.uk)

MAPS representatives will attend all meetings, so you will not need to issue an invite.

**If you have any questions about the above please contact the ERASE Team on 01913752820.**