

Child RAG Rating Mosaic Guidance

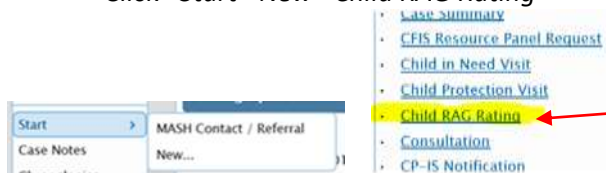
Introduction

This guidance gives instructions on how to access and use the new Child RAG Rating step on Mosaic. For guidance on procedure or policy please speak to your line manager or search Tri.X

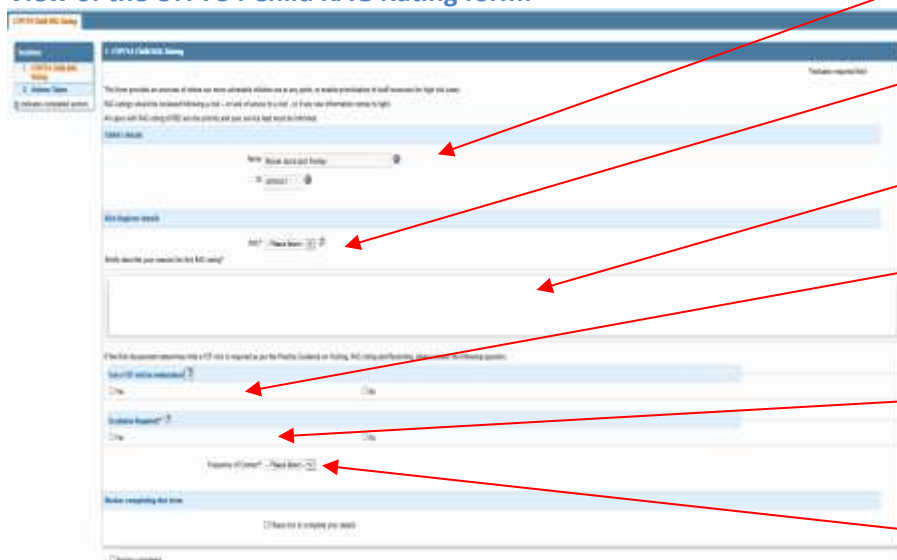
Getting Started

To open the Child RAG Rating Step

- Click> **Start> New> Child RAG Rating**



View of the CYP754 Child RAG Rating form:



Child's details pulled through from Summary

Click here to enter RAG rating

Free text box to record reason for RAG rating

Click here to record whether a face to face visit can be undertaken

Click here to record whether escalation required

Click here to select the frequency of contact

To Complete Risk Register Details

- Click> **RAG(Please Select)**



This will open a drop-down box. Click on the RAG rating which applies to this child/young person

For guidance on what each category means Click on the question mark icon next to the box 

Complete the free text box below: **'Briefly describe your reasons for this RAG rating'** to explain why you have given this RAG rating. If you have ticked yes to the **escalation required** question you must give your rationale here. This should be a very brief analysis (no more than 1 paragraph).



Can a F2F visit be undertaken?

You only need to complete this field if a face to face visit is required as per the Practice Guidance.



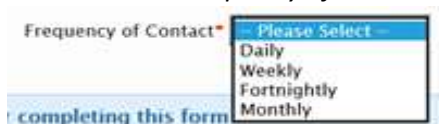
Escalation Required

Yes should be ticked based on the visiting guidance to determine that a visit cannot happen, therefore the risk cannot be mitigated and escalation is needed.

- Click> Yes or No



- Click> *Frequency of Contact*



Select one of the options from the drop-down list.

Click the tick box at the bottom of the form to date and time stamp your completion of the form.



Completing the step

Please note: there are mandatory fields (identified with *) that must be completed before the step can be finished.

To save the step:

- Click the red cross on the top right side and click yes when asked if you wish to save the changes. The form can then be found in the current work box on the child/young person's summary page

To Finish the step:

- Click> *Finish* icon 

RAG ratings should be reviewed following a visit - or lack of access to a visit, or if any new information comes to light.


Sibling Groups

The form can be copied through to siblings in the usual way

Please only do this if the RAG rating is the same and all the risk applies equally to siblings.

Go to the sibling's summary page

- Click> *New>Add>CYP754 Child RAG Rating*

- Click>*copy from* icon 
- Choose the sibling that you wish to copy from, from the list in drop-down box *or* Click>*Find*



Review / Contacts / References	
Document title:	
Date approved:	26 March 2020
Approving body:	Policy & Practice Steering Group
Last review date:	4 November 2020
Next review date:	
Related internal policies, procedures, guidance:	
Document owner:	Marisa de Jager
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