Financial support assessment form

In circumstances where families who are being supported by children’s social care request or require support we may wish to consider providing financial support. It is necessary to ensure that public funds are spent responsibly and that wherever possible families are enabled to meet the needs of their family themselves through employment, benefits or grants that they may be entitled to.

If families request financial support or we wish to assess whether they require financial support then this assessment form should be completed. In the vast majority of cases any financial support provided will be one-off or for a time limited period. If in exceptional circumstances it is agreed to provide ongoing financial support then this must be reviewed regularly and at a minimum of annually e.g. financial support to enable families to have family time.

Any financial support provided should be detailed within the appropriate plan including when this will be reviewed.

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| --- | --- | --- |
| **Household Finances** | **1st applicant** | **2nd applicant** |
| **Monthly earned income (after deductions)** |  |  |
| **Monthly state benefits (please indicate type)** |  |  |
| **Monthly income from any other source** |  |  |
| **Monthly mortgage or rent payments** |  |  |
| **Monthly council tax payment** |  |  |
| **Monthly water rate charges** |   |  |
| **Any other significant regular expenditure** |  |  |
| **Are there any significant debts or loans apart from a mortgage? If yes, please give details** |  |
| **Monthly expenditure** |  |
|  |  |
| **Disposable income (total income minus total expenditure)** |  |
| **What is financial support required for?** |  |
| **Cost of requested financial support (if this is more than one off request the total/per annum cost should be detailed)** |  |
| **Recommendation of Social Worker with reasons** |  |
| **Decision of Team Manager** |  |
| **Date** |  |