Second or Subsequence Permanency Planning Meeting for Looked After Child(ren)

# Meeting Details

Date and venue of Permanency Planning Meeting

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Attendees

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Apologies

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Date of previous permanency planning meeting

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Decisions from previous permanency planning meeting

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Child(ren’s) Details

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|  | Child 1 | Child 2 | Child 3 |
| Name |  |  |  |
| ICS reference number |  |  |  |
| Gender |  |  |  |
| Date of birth |  |  |  |
| Ethnicity / religion / language of choice |  |  |  |

Child(ren)’s Social Worker

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Child(ren)’s Family Finder (if applicable)

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# Updates on case since previous permanency planning meeting held on [DATE]:

The legal situation

Assessments / Court timescales / the birth parent’s/parents’ position(s) / the guardian’s/guardians’ position(s) etc

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The birth parent(s)’ situation

Changes in their situation / referral to ATV Birth Relative Service (if adoption is the plan)

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The child*(*ren*)*

Presentation / Health needs / Education needs / Understanding of and response to current situation / Relationships with significant birth family members / Relationship with current carer(s) / Presenting difficulties & needs / Expressed wishes and feelings / Work being undertaken or planned with the child(ren) / Outcome of Together or Apart Assessment (if required) etc.

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The child*(*ren*)*’s placement

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Contact arrangements and involvement of significant family members in the planning for the child(ren)

Current arrangements and how these are/are not meeting the needs of the child(ren) / Birth parent(s)’ wishes / Planned changes to existing arrangements (if any) / Involvement in life-story work and/or providing information/photographs for the child(ren)’s Life Book(s).

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Progress of Family Finding (if ongoing)

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The Care Plan and future placement options

(Return to parental care / Placement with a relative or friend – Fostering or SGO arrangement / LTF care outside of the family / Adoption – including FfA / Residential Care)

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Oher significant issues discussed

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Actions agreed for the coming period (including details of responsible worker and target dates)

(Arranging CIC or adoption medical(s) or other health appointments or assessments / Reviewing contact arrangements / Promoting education / Meeting requirements of legal process / Family Finding or referral to ATV (including completion of reports) / Information and/or support to be provided to the child(ren) / Information and/or support to be provided to the birth parent(s) and/or other family members etc.)

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Date of Child(ren)’s next LAC Review

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Date, time and venue of Permanency Planning Review Meeting

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Additional attendees to be invited (if any)

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Name Date

Chair of Meeting

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Minutes of meeting to be sent to

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