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| **PLACEMENT STABILITY MEETING PROCESS** |
| Children’s PlacementTeam | Child’s Social Worker | Fostering Supervising Social Worker | Chair of meeting(Team manager, Assistant Team Manager or Social Worker | Senior Manager/Placement Review Panel (PRP) | Child’s Social Worker |
| Children’s Placement TeamSource PlacementChild is placedChild’s SW puts child’s actions on Child’s Plan. | **Notify IRO & CAFCASS if involved.** Placement Planning MeetingYESChild’s social worker arranges Placement Stability Meeting within 2 weeksPlacement is monitoredNOYESPlacement Stability needs discussed and potential for placement stability meeting and actions. Child’s Social Worker notified of placement issues- 2+Placement list sent to Team ManagerAre there signs that the placement is at immediate risk?Is a placement stability meeting required?Child’s SW arranges PSM within 5 working days.YESNOChild’s social workerarranges Placement Planning Meeting within 5working daysChild’s Social Workercompletes K1 and sends To Children’s placementteam | Is the stability scale 5 or over?Any actions required?NOPlacement stability needs discussed and potential for placement stability meeting and actions**NO**Fostering supervising SW arranges PSM within 5 daysFostering Supervising SW puts carers actions on carers supervision record. NO2+ placement list sent to Team ManagerMonthly carer supervision meeting held | NOStability Actions monitored through Child’s plan/carers supervision recordPlacement Stability Meeting heldChair responsible for ensuring PSM minutes and actions are recorded on a Meeting Minutes record (D6) and stored on CarefirstYESCan placement be maintained until suitable placement found?Are there signs the placement is stabilising?Placement stability review meeting held- at a time determined by the chairLink to professional guidanceCan be chaired by Team Manager, Assistant Team manager or Senior Practitioner  | YESNOSenior Manager (or PRP) approves placement move**Notify IRO & CAFCASS if involved**  | Emergency Placement Request. **Follow disruption Policy/Process**Prepare request for Planned Placement move |