



Internal Ref:	NELC-CLCiLL-001
Review date	October 2021
Version No.	V01.00

## Liquidlogic – CLA to CiN Process

BACKGROUND INFORMATION	
Subject	Liquidlogic
Document Purpose	Training Guide
Reference and Version	NELC-CLCiLL-001
Target Audience	Liquidlogic Users
Author	Adam Brown
Last Review	22/10/2021
Copyright	North East Lincolnshire Council

## CLA to CiN

Within the Child Looked After element from the map, click on the **Decisions** tab. You will see a variety of outcomes. Click the **Start** button next to **End CLA (Finalise CLA Care Plan)**.

The screenshot shows the 'Child Looked After' interface. On the left, a 'Full Map' shows a flowchart with 'Child Looked After' as a central element. On the right, the 'Decisions' tab is active, displaying a list of outcomes. The outcome 'End CLA (Finalise CLA Care Plan)' is highlighted with a red box, and its 'Start' button is also highlighted.

Outcome	Status	Action	Assigned To
Organise Next CLA Review Meeting	Active		
Update CLA Care Plan		Restart	(Assigned to Mid)
Personal Education Plan		Start	(Assigned to Yourse)
<b>End CLA (Finalise CLA Care Plan)</b>		<b>Start</b>	(Assigned to Mrs G)
Strengths and Difficulties Questionnaire		Start	(Assigned to Yourse)
Create Childs Permanence Report (CPR)		Start	(Assigned to Miche)
Transfer to Adult's Social Care		Start	(Assigned to Miche)
Start Pathway Plan Needs Assessment			

Please note that if the care plan hasn't been updated (blue on the map) then the option to end CLA will be greyed out and you will be unable to select it until you have updated the care plan.

The screenshot shows the 'Child Looked After' interface. On the left, a 'Full Map' shows a flowchart with 'Child Looked After' as a central element. On the right, the 'Decisions' tab is active, displaying a list of outcomes. The outcome 'End CLA (Finalise CLA Care Plan)' is highlighted with a red box, and its 'Start' button is also highlighted.

Outcome	Status	Action	Assigned To
Organise Next CLA Review Meeting	Active		
Update CLA Care Plan	Active		
Personal Education Plan		Start	(Ass)
<b>End CLA (Finalise CLA Care Plan)</b>		<b>Start</b>	
Strengths and Difficulties Questionnaire		Start	(Ass)
Create Childs Permanence Report (CPR)		Start	(Ass)
Transfer to Adult's Social Care		Start	(Ass)
Start Pathway Plan Needs Assessment			

**Child Looked After**

Active Task: Adam Brown (Reassign) Started: 22-Oct-2021 Due: unspecified

Looked After Details Decisions Task Details No Other Children ▼

**Confirm** Cancel

**End CLA (Finalise CLA Care Plan)** - You must confirm the following Date & Reason are correct before continuing with this action.

☒ Taylor Eustis End CLA (Finalise CLA Care Plan) (Assigned to Mrs Gillian Watson)

**Date of Initiation or Completion:**

☐ Today's Date

☒ **Other Date:**  (reset)

**Reason for Decision:** (reset)

Enter in a date of initiation and a reason for the decision then click on the **Confirm** button.

The task to end CLA goes to your manager.

Once your manager has completed their part, you will receive a task. Click on this.

**End CLA (Finalise CLA Care Plan)**

Active Task: Adam Brown (Reassign) Started: 22-Oct-2021

End CLA (Finalise CLA Care Plan) Decisions Task Details

**Outcomes**

☒ **Return to Family (Provision of Services)** Restart

☒ Return to Family (Provision of Short Break Care (s17)) Restart

▶ Adoption Order Granted Start (C)

▶ Care taken over by Other Local Authority Start (C)

▶ Independent Living Start (C)

▶ Whereabouts Unknown Start (C)

▶ Child/Young Person has died Start (C)

▶ Transferred to Adult Services Start (C)

▶ Sentenced to Custody Start (C)

▶ Secure Accommodation Start (C)

▶ Special Guardianship Start (C)

▶ Child Arrangement Order Start (C)

▶ Continue with Pathway Plan

▶ Child Moved Abroad Start (C)

Task Description

**End CLA (Finalise CLA Care Plan) - Outcomes**

Click on the **Decisions** tab.

Under the **Outcomes** heading, click on the **Start** (or **Restart**, depending on the circumstance) button next to **Return to Family (Provision of Services)**.

Enter in a date of initiation and a reason for the decision then click on the **Confirm** button.

**End CLA (Finalise CLA Care Plan)**

Active Task: Adam Brown (Reassign) Started: 22-Oct-2021

End CLA (Finalise CLA Care Plan) Decisions Task Details

**Confirm** Cancel

**Return to Family (Provision of Services)** - You must confirm the following Date & Reason are correct before continuing with this action.

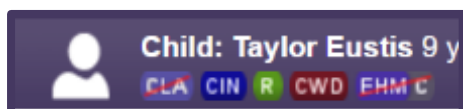
☒ Return to Family (Provision of Services) (Assigned to Mrs Gillian Watson)

**Date of Initiation or Completion:**

☐ Today's Date

☒ **Other Date:**  (reset)

**Reason for Decision:** (reset)



The CLA icon under the child's name should now display a line through it to acknowledge it has been completed and the CiN icon will be present.

You now need to update the CiN plan by clicking on the **Update Plan** link.

*If the link is not there or inactive, please check the table under the **Previous Records** heading to ensure that you are looking at the **Active** record; not a completed one.*

[Full Map](#)
[Local Map](#)

Current Child's Plan

Plan Review

Update/Start Child's Plan

Request to Place Into Accommodation

Finalise Child's Plan

### Child In Need - Update Child's Plan

**Active Task:** Adam Brown (Reassign)
 **Started:** 22-Oct-2021
 **Due:** unspecified

[Child In Need - Update Child's Plan](#)
[s17 Placements](#)
[Task Details](#)
[No Other C](#)

**What to do:** This C & F Plan is a **draft revision** that requires you to complete and finalise its plan, before optio

**Plan Details**
**Plan Summary**

**Plan Details**

Plan Revision: C & F Plan v5.0

Key Worker: Adam Brown

Status: Draft

Effective From: 22-Oct-2021

Effective To:

Created By: Michelle Bentley - System Admin

Completion Date: 22-Oct-2021 11:18

[Update Plan](#)

**Actions**

- Administrative Actions
- Print View
- Print View Landscape

[Back to: End CLA \(Finalise CLA Care Plan\)](#)

**Previous Records**

Status	Description
Completed 19-Oct-2021	C & F Plan v2.0 for Child: Taylor Eustis Superseded
Completed 27-Sep-2021	C & F Plan v1.0 for Child: Taylor Eustis Superseded
Active	C & F Plan v5.0 for Child: Taylor Eustis Draft