**Child/young person \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Foster Carer(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |
| --- |
| **1. MEDICAL AND HEALTH**  |
| **Consent/agreement/task** | **Who has authority to give consent/agreement or undertake the task\*** | **Notes (inc. notifications, prior consultation/recording requirement/conditions)** | **Date** |
| 1.1 Signed consent to emergency medical treatment (incl. anaesthetic) | Local Authority.  | Foster carer must, wherever possible seek the permission from the local authority. In out of hours situations the Emergency Duty Service will need to give permission. In exceptional cases where no one can be contacted and the situation requires immediate and urgent action a foster carer would need to be guided by a hospital doctor and social care informed at the earliest opportunity.  |  |
| 1.2 Consent – routine immunisations | Foster carer.  | Foster carers can consent to routine medical immunisations and keep the social worker informed.  |  |
| 1.3 Planned medical procedures | Local Authority.  | Planned treatment should be discussed and agreed with birth parent, social worker and foster carer. Where an anaesthetic is required the service manager must give permission for the operation.  |  |
| 1.4 Medical procedure carried out in the home where the person administering the procedure requires training (e.g. child with disability/illness) | Foster Carers with agreement from Local Authority.  | Training must be given by a qualified Health professional and then approval can be given for the procedure to be undertaken by the foster carer. No one other that the trained carer may carry out a medical procedure. |  |
| 1.5 Dental – signed consent to dental emergency treatment (incl. general anaesthetic) | Local Authority.  | Foster carer must, wherever possible seek the permission from the local authority. In out of hours situations the Emergency Duty Service will need to give permission. In exceptional cases where no one can be contacted, and the situation requires immediate and urgent action a foster carer would need to be guided by a dental practitioner in relation to urgency of dental needs and the possibility of intravenous sedation or general anaesthesia and a hospital doctor in terms of the medical needs in relation to the proposed care if relevant, eg general anaesthetic, and social care informed at the earliest opportunity.   |  |
| 1.6 Dental – routine treatment including filling and extraction of deciduous (first) and permanent teeth (incl. giving of local anaesthetic and inhalation sedation) | Foster Carer.  | Local anaesthetic injections for pain relief are usual in routine dental work. Inhalation sedation (mild laughing gas) is also often used for unpleasant procedures for children. The child remains awake. Neither require permission unless specifically stated in the placement plan. Routine treatment does not usually involve a general anaesthetic or intravenous sedation.  |  |
| 1.7 Optician – appointments, glasses | Foster Carer.  | This is routine and should be reported in the child’s review. |  |
| 1.8 Consent to examination/treatment by school doctor | Foster Carer.  | Foster carer must inform Social Worker of the examination/treatment as soon as possible.  |  |
| 1.9 Administration of prescribes/over the counter medications | Foster Carer.  | The dosage would normally be managed by the foster carer and kept in the foster carers locked medicine cupboard. Foster Carer must record all prescribed medication given to the child, ensuring this information is available for social worker/birth parent. |  |
| 1.10 Permission for school to administer prescribed/over the counter medications | Foster Carer.  | Schools are usually unwilling to administer medication, but they will make the decision on case by case basis. For regular medication, individual schools will draw up a plan to administer medication and the foster carer should approach the school to arrange. In some cases the school may require the written permission of the social worker.  |  |
| 1.11 Referral/consent for YP to access another service, e.g. CAMHS | Local Authority Social Worker.  | In discussion with foster carer and parent and then referral is made.  |  |
| \* More than one person could have authority to give a particular consent/agreement to undertake a particular task, e.g. both the parent and foster carer may be attending parents’ evenings. If this is the case, the individuals’ respective roles should be clarified in the ‘Notes’ column.  |

|  |
| --- |
| **2. Education** |
| **Consent/agreement/task** | **Who has authority to give consent/agreement or undertake the task\*** | **Notes (inc. notifications, prior consultation/recording requirement/conditions)** | **Date** |
| 2.1 Signed consent for school day trips | Foster Carer.  | Unless specifically excluded in placement plan.  |  |
| 2.2 Signed consent for school trips of up to four days | Foster Carer and Social Worker | Unless specifically excluded in placement plan. Social Worker to be made aware of trip and the social worker should ensure risk assessments have been conducted |  |
| 2.3 Signed consent for school trips of over four days | Local Authority.  | Service Manager will consent for a child on a care order. Views of parents to be sought. |  |
| 2.4 School trips abroad | Local Authority.  | Service Manager will consent for a child on a care order.  |  |
| 2.5 Using computers at school  | Foster Carer.  |  |  |
| 2.6 School photos | Foster Carer.  | Unless specifically excluded within the placement plan. If they are to be used for internet or media purposes, then service manager’s consent is needed.  |  |
| 2.7 Attendance at parents’ evenings | Foster Carer.  | Birth parent may attend if agreed and arrangements made at the outset of placement.  |  |
| 2.8 Attendance at PEP meetings | Foster Carer.  | Birth parent may attend if agreed and arrangements made at the outset of placement.  |  |
| 2.9 Attendance at unplanned meetings re: incidents/immediate issues | Foster Carer.  | Foster Carer should usually be the first person of contact. Social worker should be informed ASAP prior to the meeting (if poss.)  |  |
| 2.10 Registering at a school | Local Authority.  | Discussions with foster carers/birth parents will take place prior to registering.  |  |
| 2.11 Changing a school | Local Authority.  | Discussions with foster carers/birth parents and IRO will take place prior to move.  |  |
| 2.12 Referral/consent for YP to access another service (please specify the service) | Local Authority Social Worker.  | In discussion with foster carer and parent and then referral is made.  |  |
| 2.13 Personal health and social education | Foster Carer. | Note in temporary placements there will be a need to actively seek the views of birth parents in case of religious and cultural views. Foster Carers may find it helpful to discuss their approach with the child’s social worker. |  |

|  |
| --- |
| **3. PERSONAL, LEISURE AND HOME LIFE** |
| **Consent/agreement/task** | **Who has authority to give consent/agreement or undertake the task\*** | **Notes (inc. notifications, prior consultation/recording requirement/conditions)** | **Date** |
| 3.1 Passport application | Local Authority.  | *Can only be applied for by someone holding PR* |  |
| 3.2 Overnight with friends (sleepovers) | Local Authority and Foster Carer. | Foster carers must satisfy themselves of the safety and appropriateness of the arrangement also inform social worker each time child stays at a friend’s house. If any concerns social worker to asses.  |  |
| 3.3 Holidays within the British Isles | Foster Carer  | Social worker to be informed and parents consent obtained. Note, camping/caravan holidays may not be suitable for some looked after children. Children must not be taken on holiday during term time unless there are exceptional circumstances that would be approved by the social worker's manager for the child and the Head Teacher of the child's school. |  |
| 3.4 Holidays outside the British Isles | Local Authority and Parents.  | Letter from the local authority required to give permission to take the child out of the country. Children must not be taken on holiday during term time unless there are exceptional circumstances that would be approved by the social worker's manager for the child and the Head Teacher of the child's school.If the holiday is to a country where some risks are considered (such as political unrest) a risk assessment must be completed and signed off by Children Service Manager. Where parental consent is not given, the social worker should obtain legal advice as to whether the holiday can go ahead.If the child is the subject of a [Care Order](http://www.proceduresonline.com/resources/keywords_online/nat_key/keywords/care_order.html)and the holiday abroad is for more than one month, an application must also be made to the appropriate Court for the Court’s permission to allow the child to go abroad. |  |
| 3.5 Sports/social clubs | Foster Carer.  | Recommend discussion with social worker. Social worker to be kept informed.  |  |
| 3.6 More hazardous activities, e.g. horse-riding, skiing, rock climbing | Foster Carer and Local Authority | Following discussion with social worker, consideration must be given to additional risk factors e.g. disability, poor attention span, poor impulse control. Service manager may need to sign consent form dependent on activity. |  |
| 3.7 Haircuts/colouring | Foster Carer and Local Authority.  | Foster Carer undertakes this task in discussion and agreement with child. Hair colouring needs to be agreed with the local authority and be done professionally.  |  |
| 3.8 Body piercing | Local Authority.  | Despite many piercing salons imposing their own age restrictions for body piercings, there is no legal age restriction for any kind of piercing in England and WalesOnline the advice varies some say no age limit and others say the minimum age for piercing is 14. So it therefore appears to be down to the individual salon as to whether they ask for written consent from a parent/ guardian- and some will ask that they are also present - so a foster carer could attend if required.The salon and foster carers will probably apply the judgment is the young person competent to make their own decision.If a Looked After child was on a care order and has meaningful contact with their parents- we would usually suggest the young person discusses this with their parents too; and their social worker.*In English law, it is illegal for under 16s to have their genitals pierced. It is also illegal for females under 16 to have their breasts pierced, although this does not apply to males under 16*. |  |
| 3.9 Tattoos | Local Authority.  | *It is illegal to tattoo anyone under the age of 18.* |  |
| 3.10 Mobile phone | Foster Carer and Local Authority.  | Initially discussion with social worker may be appropriate in case of any safeguarding issues. Thereafter foster carer should agree usage with child. House rules about mobile phones should generally be observed. Safe guarding matters may require phones to be left downstairs during sleeping hours. In case of disagreement between carer and child, advice may need to be taken from social worker in order to seek a workable compromise.  |  |
| 3.11 Part-time employment | Local Authority and Foster Carer.  | Depending on age and type of work.  |  |
| 3.12 Accessing social networking sites, e.g. Facebook, Twitter, MSN | Local Authority and Foster Carer.  | The child must be 13 or over and regulating the site should be the responsibility of the person providing the computer. Discussion with social worker needed before hand in order to consider specific safeguarding issues for child. |  |
| 3.13 Photos or media activity | Local Authority.  | This should be agreed on a case by case basis and service manager consent will be needed.  |  |

|  |
| --- |
| **4. FAITH AND RELIGIOUS OBSERVANCE** |
| **Consent/agreement/task** | **Who has authority to give consent/agreement or undertake the task\*** | **Notes (inc. notifications, prior consultation/recording requirement/conditions)** | **Date** |
| 4.1 New or changes in faith, church or religious observance | Child, Social Worker and Foster Carer. | Nobody can make a child change their faith, church or religious observance but if this is a wish of the child’s this is to be discussed with social worker.  |  |
| 4.2 Attendance at a place of worship | Foster Carers. | If a child has a practicing faith then foster carers are to support this and facilitate them attending their place of worship.  |  |

|  |
| --- |
| **5. IDENTITY AND NAMES** |
| **Consent/agreement/task** | **Who has authority to give consent/agreement or undertake the task\*** | **Notes (inc. notifications, prior consultation/recording requirement/conditions)** | **Date** |
| 5.1 Life history work | Social Worker and Foster Carer. | In discussion with foster carer and birth parent and therapeutic worker (where active involvement).  |  |
| 5.2 New or changes in ‘nicknames’, order of first names, or preferred names |  | Local authority, social workers or foster carers do not have the right to change the first name or order of names. Nicknames are something that the child is happy about and accepts. |  |

|  |
| --- |
| **6. CONTACT** |
| **Consent/agreement/task** | **Who has authority to give consent/agreement or undertake the task\*** | **Notes (inc. notifications, prior consultation/recording requirement/conditions)** | **Date** |
| 6.1 Transport | Foster Carers or Local Authority.  | Expectation that foster carer will assist and participate in contact for children. However social workers need to be mindful of the foster carers other children in the family home and any implications for them when making requests.  |  |
| 6.2 Arranging | Local Authority.  | Social worker or contact team will make arrangements and inform foster carer.  |  |
| 6.3 Facilitation | Local Authority.  | Social Worker or contact team will make arrangements and inform foster carer; foster carer may facilitate the contact.  |  |
| 6.4 Formal supervision | Local Authority. | The local authority will provide supervisors if they are needed.  |  |

|  |
| --- |
| **7. OTHER AREAS OR CATEGORIES** |
| **Consent/agreement/task** | **Who has authority to give consent/agreement or undertake the task\*** | **Notes (inc. notifications, prior consultation/recording requirement/conditions)** | **Date** |
| Support care. | Social Worker, Supervising Social Worker and Foster Carer. | The social worker should be made aware of and agree to any support care the child receives.  |  |
| Babysitting. | Foster Carer. | If this is someone outside of the household then this needs to be discussed with social worker.  |  |
|  |  |  |  |
|  |  |  |  |

**If the foster carers are part of a fostering hub, this delegated authority applies to all the foster carers in the hub**

**Name of Hub: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (insert name of Hub if applicable)**

|  |
| --- |
| **8. ADDITIONAL NOTES OR QUESTIONS** |
|  |

Service Manager: Date:

Foster Carer: Date:

Social Worker: Date: