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| **Policy Title** | **Subject** |
| Accessible Information Standard Policy and Guidance | Generic Guidance, Staff Protocols |
| Adult Learning Disabilities Review | Learning Disabilities |
| Adult Protection - What Happens | Adult Safeguarding |
| Adult Protection and Me (Includes Safeguarding Adults Experience Feedback Form) | Adult Safeguarding |
| AMHP Op Guide Appendices | Mental Health |
| AMHP-Op Guide  | Mental Health |
| Appointment and Displacement of the Nearest Relative | Mental Health |
| AR16 Moving and Handling Assessment and Risk Management Tools Guidance | Moving and Handling, Occupational Therapy |
| ARMS Starter Pack | Operational |
| Assessment Policy and Practice Guidance | Assessments |
| Authorisation (of funding) levels | Finance and Charging |
| Becoming an Adult | Transition |
| Better Homes Kent and Medway Housing Strategy Dashboard of Indicators - Appendix 1 | Provisions, Housing |
| Better Homes Kent and Medway Housing Strategy Dashboard of Indicators | Provisions, Housing |
| Caldicott Guardian Procedures | Staff Protocols |
| Care And Support Planning Policy | Care and Support Planning |
| Carers Direct Payments Factsheet 1a – What are DP’s | Direct Payments, Provisions |
| Carers Direct Payments Factsheet 4 – Records and Monitoring | Direct Payments, Provisions |
| Carers Managing Records | Direct Payments, Provisions  |
| Carers QA | Carers |
| Case File Contents | Provisions |
| Case Recording FAQ | Staff Protocols |
| Case Recording Practice Guidance  | Staff Protocols |
| Charging & Finance Glossary | Finance and Charging |
| Charging & Finance Information Checklist | Finance and Charging |
| Charging for Home Care and Other Non-Residential Services Policy | Finance and Charging |
| Charging Policy for Residential and Nursing Home Care | Finance and Charging, Home Care |
| Claiming Staff Expenses When Accompanying Service Users  | Staff Protocols |
| Closure of a Care Home - Protocol for Managing the Process - Post Decision | Staff Protocols, Residential |
| Community Day Service - Operational Guidance | Provisions |
| Community Equipment and Adaptations - Detailed Process | Provisions, Enablement  |
| Complaints Procedure for Kent Adult Social Care and Health | Complaints Procedure |
| Complex Needs Panel – Terms of Reference | Mental Health |
| Continuity of Care Practice Guidance | Ordinary Residence |
| Deferred Payments Scheme Factsheet | Deferred Payments, Finance and Charging, Residential |
| Deprivation of Liberty – Community Settings Process – LD and YP Teams Only | Learning Disabilities |
| Direct Payment Business Process | Direct Payments, Provisions  |
| Direct Payment for Careers Easy Read | Direct Payments, Provisions |
| Direct Payment Mental Health Business Process | Direct Payments,Provisions |
| Direct Payments – Financial Procedures  | Direct Payments,Provisions |
| Direct Payments – Managing Your Records Easy Read | Direct Payments,Provisions |
| Direct Payments Agreement Overview | Direct Payments,Provisions |
| Direct Payments Factsheet 1 – What are Direct Payments | Direct Payments, Provisions |
| Direct Payments Factsheet 2 – Employing PA’s | Direct Payments, Provisions |
| Direct Payments Factsheet 4 - Records and Monitoring | Direct Payments, Provisions |
| Direct Payments Factsheet 7 – Self Employed PA’s | Direct Payments,Provisions |
| Direct Payments Factsheet Easy Read | Direct Payments, Provisions |
| Direct Payments Kent Card FAQ’s | Direct Payments,Provisions |
| Direct Payments Managing a PA Easy Read | Direct Payments,Provisions |
| Direct Payments Policy and Guidance  | Direct Payments, Provisions |
| Direct Payments SEPA Factsheet Easy Read | Direct Payments,Provisions |
| Do Not Attempt CPR | Staff Protocols |
| DOLs Guidance on Restraint | MCA/DOLs |
| DP’s Financial Assessment Process | Finance and Charging, Provisions |
| Eligibility Criteria Policy | Eligibility |
| Enablement Operational Protocols for Kent Enablement at Home (KEAH) | Provisions, Enablement  |
| End of Life Care in Kent | End of Life |
| End Of Life, Interagency Policy | Operational, Assessments |
| Equipment for Independence  | Occupational Therapy, Enablement |
| Extra Care Short Term Flat – Guidance | Care and Support Planning |
| Extra Care Short Term Flats – Fact Sheet | Care and Support Planning |
| Fact Sheet 1 - What is Extra Care Housing | Provisions, Housing |
| Falls Policy and Practise Guidance | Health and Safety |
| Female Genital Mutilation Reporting | Adult Safeguarding |
| Food Safety and Hygiene Policy and Practice Guidance | Health and Safety |
| Funeral Arrangements Practice Guidance  | Provisions, Residential |
| Graham Care Group – Practise Guidance | Provisions, Accommodation Solutions |
| Guardianship Policy and Practise Guidance. | Mental Health |
| Guidance and Checklist for Service Provider Investigation Report Form (Level 1) | Adult Safeguarding |
| Guidance for Provision and Recycling of Community Equipment in Care Homes for Adults | Equipment, Residential |
| Guidance for writing a Social Circumstances Report | Mental Health |
| Health and Safety Manual | Health and Safety |
| Home Care Purchasing Operations Guide OPPD | Homecare |
| Home Care Service Provider Exit Protocol  | Staff Protocols, Homecare |
| How we Work in a Mobile Flexible Way | Staff Protocols |
| Induction Pack - OPPD | Staff Protocols |
| Infection Prevention and Control Policy | Health and Safety |
| Information and Advice Policy | Information and Advice |
| Just Checking Guide | Provisions, Telecare |
| Just Checking Policies and Procedures Supplement  | Provisions, Telecare |
| KASAF Guidance | Adult Safeguarding |
| KCC Learning Disability NHS Lone Working Practice Guidance | Learning Disabilities, Staff Protocols |
| Kent Card FAQs Easy Read | Direct Payments, Provisions |
| Kent Card Process | Direct Payments, Provisions |
| Kent Enablement And Recovery Service (KERS) Operational Protocols | Staff Protocols |
| Kent Pathway Service Operational Guidelines | Operational |
| Kent Practitioners Housing Toolkit | Provisions, Accommodation Solutions |
| Kent Telecare Assessment and Request Process | Provisions, Telecare |
| Kent Telecare Change Process for Additional, Transfer or Removal of Telecare Equipment | Provisions, Telecare |
| Kent Telecare Monitoring and Review Process | Provisions, Telecare |
| Learning Disability Health Transition Pathway | Learning Disabilities, Transition |
| Leaving Care Practice Guidance  | Transition |
| Legal Protocols | Legal, Staff Protocols |
| Lesbian, Gay, Bisexual and Transgender Support Toolkit | Equality and Diversity |
| Locations of TT Training Equipment Packs | Health and Safety |
| Lone Working Procedure for Kent Enablement and Recovery Service (KERS) | General Guidance |
| Lone Working Process  | Mental Health |
| Management of Medication in Adult Community Services (LD, ILS, KEAH)  | Medication |
| Management of Medication in Adult Day Activity Services | Medication |
| Management of Medication in Adult Services Care Homes, Planned and Emergency Short Stays Policy and Procedures | Health and Safety, Medication |
| Management of Medication in Kent Adult Placement Scheme (Shared Lives)  | Medication |
| Managing Medications in Adult Residential Care Homes (Short Breaks) | Medication, Provisions |
| Medicines Support in KCC In-House Community Services Policy and Procedures | Medication |
| Mental Capacity Act and Deprivation of Liberty Operational Policy | Mental Health, MCA/DOLS |
| Mental Capacity Act and Deprivation of Liberty Safeguards Operational Policy Cover Sheet | Mental Health, MCA/DOLS |
| Mental Health Primary Care Social Work Service Operational Protocols | Mental Health |
| Missing Care Files Guidance | Staff Protocols |
| Modern Slavery Guidance | Adult Safeguarding |
| Moving and Handling Policy | Health and Safety |
| Moving On or Moving In - A Guide to Renting Somewhere to Live In Kent | Provisions, Accommodation Solutions |
| Nearest Relative Rights Under the Mental Health Act | Mental Health |
| NRPF Top Tips | Assessments |
| Occupational Therapy Core Equipment Catalogue | Provisions, Equipment |
| [Operational Protocol for Mental Health Social Work Primary Care and Early Discharge Planning Teams](http://knet/directorate/SCHW-documents/Documents/Operational%20Protocol%20for%20Mental%20Health%20Social%20Work%20Primary%20Care%20and%20Early%20Discharge%20Planning%20Teams.pdf) | Mental Health |
| OPPD and MH Team to Team Interim Referral Arrangements | Staff protocols |
| Ordinary Residence Practice Guidance | Ordinary Residence  |
| Personal Budget and Cost Setting Guidance | Care and Support Planning, Finance and Charging  |
| Phase 1 & 2 toolkit, transformation and sustainability  | Staff Protocols |
| Phase 1 & 2 toolkit, transformation and sustainability (Acute) | Staff Protocols |
| Phase 1 & 2 toolkit, transformation and sustainability (KEaH) | Staff Protocols |
| Policy – Procedure for installing Mechanical Lifts | Provisions, Equipment |
| Policy – Procedure for installing Mechanical Lifts installation | Provisions, Equipment |
| Policy, protocols, guidance and templates management process | Admin |
| Practice Guidance on Approaches to Support | Assessment, Care and Support Planning |
| Prisoner Pathway Protocol Mental Health | Assessments |
| Prisons – Delivery of Social Care in Prisons Policy and Guidance | Assessments |
| Privacy Notice  | Information and Advice |
| Privacy Notice – Easy Read | Information and Advice |
| Procedure for the Provision of Specialised Equipment for Service Users with Bariatric (Plus Size) and Enhanced Needs | Health and Safety, Moving and Handling |
| Proforma – Policies and Templates Document Proforma | Admin |
| Promoting Independence Through Review  | Care and Support Planning, Assessments |
| Protection of Property - Briefing Note Long Term Storage or Pet Care Arrangements | Care and Support Planning, |
| Protection of Property and Assets (Includes Care of Pets) | Care and Support Planning, |
| Protection of Property Overview – Easy Read | Care and Support Planning, |
| Quality Assurance Monitoring Form Completion Guidance | Provisions |
| Relationship Between Employer and Their PA | Direct Payments, Provisions |
| Relationship Between Employer and Their PA Easy Read | Direct Payments, Provisions |
| Residential and Nursing Care Home Placement Guidance | Residential |
| Residential Placement Choice and Location - supplementary briefing and CM script (Older people only) | Residential |
| Responding to Requests to Film or Record a Case Meeting – Practice Guidance | Staff Protocols, Admin |
| Risk Assessment and Management | Assessments |
| Safeguarding Adults Easy Read Info and Feedback | Adult Safeguarding |
| Safeguarding Adults Experience Feedback Form – Easy Read | Adult Safeguarding |
| Section 117 Policy | Mental Health |
| Self Neglect operational guidance | Assessments, Adult Safeguarding |
| Sensory Services Guidance for use of Facebook | Sensory |
| Sexual Orientation Monitoring | Assessments |
| Shared Lives Finance and Charging Procedure  | Shared Lives, Finance and Charging |
| Short Term Pathways to Adult Community Team Case Transfer | Staff Protocols |
| SIS Plus Guidance | Finance and Charging |
| SIS Provider Exit Protocol  | Staff Protocols, Supporting Independence Service ( SIS) |
| Statement of Purpose – Shared Lives July 2016 | Provisions |
| Supervision Policy | Staff Protocols |
| Supporting Carers – Policy and Practise Guidance | Carers |
| Supporting Independence Service Overview Document | Provisions, Supporting Independence Service (SIS)  |
| Supporting Transgender Users of Our Service | Equality and Diversity |
| System Access for External Organisations | Management Information |
| Telecare Operational Protocols | Telecare |
| Tenancy Agreements for People who Lack Mental Capacity | Mental Health, Provisions, Accommodation Solutions |
| Third Party Authorisation Form (Finance) | Finance and Charging |
| Transition Policy and Practice Guidance Care Act  | Transition |
| Transition Strategic Framework | Transition |
| Transport for People with Learning Disabilities - Easy Read Guide | Transport, Provisions |
| Transport In House Arrangements | Transport, Provisions |
| Transport Options for Older People and People with Disabilities in Kent | Transport, Provisions |
| Transport Policy and Guidance  | Transport, Provisions |
| Vulnerable Adult Joint Working Protocol | Assessment |
| Wellbeing Charge Fact Sheet | Finance and Charging, Wellbeing, Care and Support Planning |
| Wellbeing Charge Practice Guidance | Finance and Charging, Wellbeing, Care and Support Planning |
| What we do for People With a Learning Disability in Kent - Easy Read Guide | Learning Disabilities |
| Your Life, Your Home Post Move Review Guidance – Community Learning Disability Team | Learning Disabilities |
| Your Life, Your Home Practice Guidance | Accommodation Solutions |