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| **STRICTLY PRIVATE & CONFIDENTIAL**  **Mrs Akua Agyepong**  **C/O AMHP Service**  3rd Floor, Invicta House  Sandling Road  MAIDSTONE  ME14 1XX | **<<RC NAME >>**  **<<RC ADDRESS>>**  **<<RC ADDRESS>>**  **<<RC ADDRESS>>**  **<<RC ADDRESS>>**  **<<RC ADDRESS>>** |

Dear Mrs Agyepong

**Re Discharge of <<NAME OF PERSON>> from Guardianship**

I am writing to inform you that I examined **<<NAME OF PERSON>>** and decidedGuardianship is no longer necessary. I have therefore discharged themand as you know this takes place with immediate effect, which was on **<<DATE>>**.

Please confirm receipt of this letter and amend your records accordingly.

Many thanks

Yours faithfully

**<<RC NAME>>**