##

## **4.13 Core Group Agenda with practice guidance**

**Core Group Meeting Agenda**

The following is a suggested template to support practitioners within Core Group Meetings *(practice guidance in italics)*

**1.** **Welcome and introductions -** *overview of the purpose of the Child protection Plan and Core Group Meetings.*

**2. What’s happened since the Conference or previous Core Group Meeting?**

* *Significant incidents / progress from parent’s perspective first - then professionals. Both positive things and things that have not gone so well.*

**3.** **Child Protection Plan – Review and update the plan.**

* *Consider the aims and actions, what has been achieved and what impact this has had on the child.*
* *Pick out positives and areas which need further development/ intervention.*

**4.** **Views of the Child**/ **Young Person**

* *Children and young people should be encouraged to attend their meetings depending on their age; however, their views can be shared at the meeting in other ways and alternative ways to support children and young people to share their views should always be considered.*
* *Questions to be considered at meeting or asked before meeting: Do they understand the plan? What do you think the concerns within their family are, what is going well, and what do they want to be different?*

**5. Views of the Parent**

* *How does the parents feel the plan is progressing?*
* *Consider: Do parents understand what the concerns are and what they need to do? Do they think it’s realistic? Do they feel that the support / help is targeted in the right area? Are there areas of support that they require that are not part of the plan?*
* *What do parents want to be different? Are agencies / parents working towards this?*

**6. Discussion around what is working well and what we are worried about?**

* *General discussion about the plan, is there anything additional that needs to be added to the plan?*
* *The Core Group meeting is a good forum for all members to question each other and to express a difference of opinion but this discussion always needs to conclude by identifying how the disagreement can be resolved.*

**7.** **Overall progress & effectiveness of the plan** – **is the risk increasing or decreasing?**

* *Is there evidence that parents have/can implemented / sustained the changes? Are agencies supporting the plan? Are there any barriers to achieving the plan?*
* *What are the parent’s views about the progress of the plan?*
* *What is the professionals / other agency views on the progress of the plan?*
* *Parent’s and professionals asked to scale (Scaling questions to be used if appropriate).*

**8. What needs to happen next**?

* *Consider: does the plan need to continue / escalate / can it be stepped down to CIN at next Conference?*

**9.** **Family Safety planning - is there an up to date safety plan in place?**

*If not already discussed in all of the above.*

**10. Contingency planning**

* *Consider: what will happen if the plan doesn’t work?*

**Core Group Meeting Agenda**

1. **Welcome and introductions**

1. **What’s happened since the Conference or previous Core Group Meeting?**

1. **Child Protection Plan – Review and update the plan.**
2. **Views of the Child**/ **Young Person**

**5. Views of the Parent**

1. **Discussion around what is working well and what we are worried about?**

**7.** **Overall progress & effectiveness of the plan** – **is the risk increasing or decreasing?**

**8. What needs to happen next**?

**9.** **Family Safety planning - is there an up to date safety plan in place?**

**10. Contingency planning**