**Family History and Chronologies**

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| 1 | Start a **chronology of significant events** when a child is referred for a statutory assessment. If they have been previously known read and continue their chronology. |
| 2 | If the child has been known in another local authority, contact the OLA to get the chronology of their involvement with social care. |
| 3 | If an adopted child living in Wandsworth is referred, contact the placing authority to get key information for the chronology. |
| 4 | Update a child’s chronology when there is a significant event, for all types of formal review of a child’s plan (CIN/CP/LAC) and **at least every 3 months**. |
| 5 | Record the chronology in the Mosaic form and record a **cross reference** in all children’s case notes if maintaining one chronology for a sibling group. |
| 6 | Refer to the practice guide ‘Chronologies and Family History Guidance’ if insure what to include in a chronology or family history. |
| 7 | Complete a **family history** for children to support understanding and analysis of the child’s lived experience, the potential **impact of past harm** as a predictor of future harm; the impact of any diversity issues and whether a SMART plan can **mitigate risk**. |
| 8 | Use mapping to support understanding of and planning for complex families. |
| 9 | Record a childhood history of **both parents** and a history of the family they have formed together to support understanding and analysis. |
| 10 | Complete an in-depth family history for **pre-birth assessments** where there is a history of involvement with the Department indicating neglect, parenting capacity affected by learning disability, mental ill health, drug/alcohol/sexual/domestic abuse, child protection concerns, a child is accommodated, a child has previously been removed or there are legal proceedings. |