**Kent County Council Countywide Services**

**Social Supervisors Forum - Standing Agenda**

**Part 1 – Business Meeting:**

**Date of Forum:**

**Locality:**

|  |  |  |
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| **Item** |  |  |
|  | **Welcome, Introductions, Apologies** |  |
|  | **Minutes of last meeting** |  |
|  | **Action Log** * Review and update Business Meeting Actions
 | Embed current action log |
|  | **Capacity and Demand: numbers of Social Supervisors / succession planning*** Review & Update Conditional Discharges database
* Review Social Supervisors Register: refresher training & staff identified to attend next 3-day training
* Future referrals from Community Forensic Social Work Service
 | Embed locality CD SpreadsheetEmbed *Master Attendance Record Social Supervisors Training* (filtered for locality)Identify number of people conditionally discharged living in locality currently managed by CFSW |
|  | **Performance: data source Power BI** * Review performance data: timeframes for contacts; completion of Conditional Discharge Reports etc
 | View Power BI on screen |
|  | **Audit Outcomes and Other Learning: Good practice & learning and training needs*** Identify & share good practice
* Share learning from audits and supervision across county and locally
* Identify training needs
 | Any relevant documents/reports/links to be embedded here |
|  | **Countywide updates** * Community Forensic Social Work Service updates
* Governance: Policy/Procedure/Protocol updates & ratification
* Systems and process updates (Mosaic)
* Local agencies updates (FOLS/KMPT, MAPPA, Kent Victim Contact Scheme etc)
 | Any relevant documents/reports/links to be embedded here |
|  | **National Updates*** Mental Health Casework Section updates
* Legislation, Guidance and caselaw updates

 * Serious Case Reviews, Domestic Homicide Reviews/Inquiries, Coroners Reports
 | Any relevant documents/reports/links to be embedded here |
|  | **Any Other Business** |  |

**Part 2 - Reflective Practice Session**

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| **Item** |  |
|  | **Introductions and apologies for absence** |
|  | **Review of Action Log (Reflective Practice Actions)** |
|  | **Case Discussion** |
|  | **Examples of good practice** |
|  | **Identify development needs / training to be commissioned**  |
|  | **Any Other Business** |