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| Private and Confidential | **Community Forensic Social Work Service**  Trevor Gibbens Unit  Hermitage Lane  Maidstone  ME16 9PL  Tel: 03000 422841  Date: |
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Dear

Kent Adult Social Care and Health – General Privacy Notice

Please see attached a copy of the Kent County Council Privacy Notice. This is sent to all service users allocated to our team to work with. The notice explains that KCC has a duty to manage your data and how it does this.

If you have any questions please contact us on the above telephone number or refer to the information on our website.

Yours sincerely

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Administration Officer

Community Forensic Social Work Service