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Liquidlogic – Consolidation options within Forms

BACKGROUND INFORMATION	
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Author	Adam Brown
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Consolidation options within Forms

Split responses per child

When working on a consolidated case, it is possible to provide separate text boxes and outcomes for each sibling.

In the example below, we have a consolidated Single Assessment form. The pale green section illustrates that the form is consolidated.

The screenshot shows a web form titled 'Child, Family and Network's Experience'. At the top, a yellow banner indicates 'Consolidated Section for: Loretta Hubbard, Sam Hubbard'. The left sidebar lists various sections, with 'Child, Family and Network's Experience' selected. The main content area has a question: 'Was the Child/young Person seen during this assessment?' with 'Yes' and 'No' radio buttons. Below this, there are two entries for 'Loretta Hubbard' and 'Sam Hubbard', each with a 'List is empty' status and an 'Add New Case Note' button. At the bottom, there is a section titled 'Child's Experience' with a text box for 'What does the child/young person say are the best things about their life?' and a 'What does the child/young person say are' label.

Under the Child's Experience heading, you can see the text boxes which we would use to input our information. It is possible to split these boxes so that you can provide separate responses for each child rather than input all siblings' responses within one text box. To do this, click on the people icon next to the text box you wish to provide different responses for.

This screenshot focuses on the 'Child's Experience' section. It shows three text boxes for inputting responses. To the right of the first text box, there is a red box highlighting a 'people' icon (two figures). Below the text boxes, there are three questions: 'What does the child/young person say are the best things about their life?', 'What does the child/young person say are the biggest issues they are worried about in their life?', and 'What does the child/young person want to happen?'.

Once clicked, you will see all the names of the involved siblings above the text box. For our example, we will click on the second sibling listed within the pale green section.

This screenshot shows the 'Child's Experience' section with the 'people' icon clicked. Above the first text box, the names 'Loretta Hubbard' and 'Sam Hubbard' are listed. A red box highlights the 'Sam Hubbard' name. The text boxes are now split, allowing for separate responses for each sibling.

We now have split the text boxes and can input different text for each sibling.

This screenshot shows the 'Child's Experience' section with the text boxes split for each sibling. A red box highlights the split text boxes for 'Loretta Hubbard' and 'Sam Hubbard'. Each sibling's name is followed by a '+ Include' button. The text boxes are now separate, allowing for different responses for each sibling.

If you want to include a sibling within the same text box, click on the + include button.

All consolidated siblings will then be listed. You can then click on the name/s listed and they will be included in the text you place within the text box.

Our example only shows one name however, yours may show more names depending on how many siblings have been consolidated.

To provide separate responses for questions within forms, you will need to select the people icon for every text box that you wish to have separate answers for.

Separate Outcomes and de-consolidate

You can de-consolidate if your siblings are to have separate outcomes.

In our example, we have a consolidated Single Assessment form for a sister and a brother. We will click on the people icon next to the **Suggested Outcomes** area.

Assessment Outcomes

Name of Assessing Worker: Adam Brown

Date of Completion by Assessing Worker: [Calendar Icon]

Suggested Outcomes

- ☐ Strategy Discussion
- ☐ Child In Need Plan
- ☐ Provision of Short Break Care (s17)
- ☐ Private Fostering Agreement
- ☐ No Further Action (Early Exit due to Early Section 47 End)
- ☐ Child deemed not at need - case closed
- ☐ Continue with CIN process
- ☐ Continue with Child Protection process
- ☐ Continue with CLA process
- ☐ Referral to EHM (Step Down)

This will place the siblings' names above the outcomes. To remove them from the same group, we will click on the second child's name from the pale green section.

Assessment Outcomes

Name of Assessing Worker: Adam Brown

Date of Completion by Assessing Worker: [Calendar Icon]

Loretta Hubbard, Sam Hubbard

Suggested Outcomes

- ☐ Strategy Discussion
- ☐ Child In Need Plan
- ☐ Provision of Short Break Care (s17)
- ☐ Private Fostering Agreement
- ☐ No Further Action (Early Exit due to Early Section 47 End)
- ☐ Child deemed not at need - case closed
- ☐ Continue with CIN process
- ☐ Continue with Child Protection process
- ☐ Continue with CLA process
- ☐ Referral to EHM (Step Down)

We now have separate outcomes for each of the siblings. From here, we can select an outcome for each sibling and then finalise our assessment when ready.

Assessment Outcomes

Name of Assessing Worker: Adam Brown

Date of Completion by Assessing Worker: [Calendar Icon]

Loretta Hubbard + Include

Suggested Outcomes

- ☐ Strategy Discussion
- ☒ **Child In Need Plan**
- ☐ Provision of Short Break Care (s17)
- ☐ Private Fostering Agreement
- ☐ No Further Action (Early Exit due to Early Section 47 End)
- ☐ Child deemed not at need - case closed
- ☐ Continue with CIN process
- ☐ Continue with Child Protection process
- ☐ Continue with CLA process
- ☐ Referral to EHM (Step Down)

Sam Hubbard + Include

Suggested Outcomes

- ☐ Strategy Discussion
- ☐ Child In Need Plan
- ☐ Provision of Short Break Care (s17)
- ☐ Private Fostering Agreement
- ☐ No Further Action (Early Exit due to Early Section 47 End)
- ☐ Child deemed not at need - case closed
- ☐ Continue with CIN process
- ☐ Continue with Child Protection process
- ☐ Continue with CLA process
- ☒ **Referral to EHM (Step Down)**

Once authorised, the siblings will be unconsolidated so their cases can be worked on separately.