MARVE REFERRAL PROCESS

Practitioner identifies concerns/risks related to Child Exploitation. Discuss with manager and agree if risk of significant harm threshold for strategy meeting is met.

**Risk not established**

Continue with current plan/support

Complete 87a strategy meeting request. Must complete all sections including the exploitation section below section M. Also see guidance for exploitation section at end of 87a. Be clear about wanting **exploitation** strategy meeting and wanting **MARVE referral to be** considered at Strategy meeting, so correct Police attend.

Email 87a to CAIT referrals and then upload 87a to Mosaic. Set up strategy meeting with Police and professional network, ensure you confirm in that communication if the officer attending can make a decision about MARVE and whether to open the young person to the exploitation team. Be clear that is what you need in addition to any other request from strategy meeting. If no response, start escalation process after 2 days. Strategy meeting should be held within 5 working days of referral.

Complete strategy meeting with Police and professionals.

If joint agreement for MARVE, social worker to complete contextual safeguarding section of C&F/CLA plan/Pathway plan. See [MARVE - Child exploitation (sharepoint.com)](https://richmondandwandsworth.sharepoint.com/sites/Mosaic/SitePages/MARVE.aspx#how-to-complete-contextual-safeguarding-section) for guidance.

Task for MARVE decision on the clipboard icon at top and it will send to MARVE referrals incoming work once you have saved the document.

MARVE referral will be screened and if anything missing (such as date of strategy meeting) form will be returned for extra information. If all is in order, MARVE (ten minute) slot will be set up and invite sent from administrator to social worker and manager to attend the next panel.

MARVE panel takes place. Social worker and manager attend with information to share about risk assessment, safety planning, plan of work including disruption of exploitation and any support they would like from panel. Risk level agreed in panel. Before next panel happens, social worker provides update on actions and progress to MARVE administrator. MARVE administrator will complete and distribute minutes.