**Step Up/Step Down**

**Agenda**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Meeting Date/Time:** | |  | | | |
| **Present:** | |  | | | |
| **Apologies:** | |  | | | |
| **Item no** | **Subject** | | **Discussion and Decision** | **Lead Officer/Actions** | **Timescale** |
| **1** | Welcome and apologies | |  |  |  |
| **2** | Review of last week’s minutes | |  |  |  |
| **3** | Children and families for discussion or advice | |  |  |  |
| **4** | Consider any children within FF or OPS teams who are eligible for free 2 yr nursey placement and/ or access to Family Centre early years programme | |  |  |  |
| **5** | Families First request for Family Centre activity such as Parenting/  Empowerment Programme dates/ times/availability (Link this to the draft wellbeing goal what we would expect to see the parents do differently as a result of attendance at programme etc) | |  |  |  |
| **6** | VCS information/ support available in locality | |  |  |  |
| **7** | Future planning of children to be stepped down within next 6-8 weeks (Joint working introductions made so that families don’t have to repeat their stories) | |  |  |  |
| **8** | Any other business | |  |  |  |
| **9** | Next meeting | |  |  |  |