

FAMILY NETWORK MEETING (FNM)

Family Network Meeting identified as intervention.

Agree with family the purpose of the meeting e.g. to identify what support is required. Gather names, contact numbers and availability for meeting for family members.

Contact the identified family members via telephone to share information about the meeting and gather their availability for FNM.

Once all availability gathered, arrange the meeting including the venue and time/date. Telephone the meeting attendees to confirm the arrangements for the FNM.

If family members are unable to attend the meeting, verbal offers of support can be discussed over the telephone and included in the plan. Family members can also participate in the meeting via telephone call, Skype etc.

Attend the start of the meeting and make introductions. Explain the purpose of the meeting and provide brief update as to why we are here. Provide expectations for the meeting, including the need for offers of support to be realistic.

Family have family time to create a plan.

Family and Lead Professional come back together to discuss the plan and how they believe it will work. The Plan should be agreed as long as it is safe for the children. Family should sign and take a photograph of their plan.

Plan to be photographed by Lead Professional and to be typed up as written - both plans to be saved on Liquid Logic Document Store and typed copy must be sent to all attendees.

Case note also required to indicate that FNM took place using the Family Networks drop-down box on EHM..