

Name (12pt Arial bold)

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Postcode (12pt Arial bold)

Date:

Our Ref:

**Education Health and Care Needs Assessment**

Dear

Thank you for speaking with me on (date) about (child’s name) (or amend if this is to the young person). As discussed, we have been asked to provide information about xxx’s social care needs as part of an Education, Health and Care Needs Assessment under the SEND provisions of the Children & Families Act 2014.

During our discussion we spoke about what is going well for xxxxx, what their aspirations are, what help xxxx is currently receiving and whether xxxx has any unmet needs relating to social care. I’ve summarised my understanding of our conversation below

I’ve summarised below what I understood from our conversation to be your family strengths and aspirations, and any social care needs which were identified when we spoke. I’ve also included some additional information about services which you may find helpful.

**Strengths**

* Identify things the family think are positive about the child
* Identify things that the young person likes to do

**Social Care Needs**

*PROMPT – think about the needs that may be identified to include (this list is not exhaustive):*

* Difficulties to engage in social care activities
* Difficulties to read social interaction or cues
* Being isolated outside of the school structure
* Difficulties with self-care skills
* Difficulties using public transport
* Challenging behaviour in the home and/or in the community
* Lack of awareness of danger in the home requiring constant supervision
* Extremely limited mobility
* Complex health care needs

*Where unmet needs have been identified, provide information about any relevant provision which may be available within the SEND local offer that can meet that need. e.g. difficulties to read social interaction or cues – we would recommend that you contact Autism West Midlands (or an alternative available via the local offer) in relation to potential support which may meet that need and enable (Child’s name) to be able to develop confidence and self-regulation in social settings.*

From our experience with young people enablement and social inclusion through sport, play and leisure is a very effective way of helping children with SEND to join in with leisure activities in the community which we know helps to regulate and stimulate children and provide interest and wellbeing.

*General advice would be:*

You can find lots of help, advice and information about services available for yourself and your child/ young person on [Birmingham’s SEND Local Offer Website](https://www.localofferbirmingham.co.uk)

**Birmingham Special Educational Needs & Disability Information, Advice and Support Service (SENDIASS)** is a free, confidential service that offers impartial information, advice and support to families of children and young people with special educational needs or disabilities, and young people themselves (aged 16+). You can call them on 0121 303 5004 (8:45am to 5pm, Monday to Friday), or email them at [sendiass@birmingham.gov.uk](mailto:sendiass@birmingham.gov.uk)

As a parent carer of a child/young person with SEND needs you may find it helpful to be in touch with the [Birmingham Carers Hub](https://birminghamcarershub.org.uk/). This offers support and advice and guidance to parent carers about caring issues. It also hosts the Disabled Children’s Register and information and support is available through the carers hub.

**The** [Birmingham Parent Carer Forum](https://www.birminghampcf.org/) **is a voluntary group** whose purpose is to become the bridge between services and families and a collective voice representing all members and all disabilities.

If you have siblings who provide some support for child/young person you may wish to contact [Birmingham Young Carers](http://spurgeonsyc.org/birmingham/), who provide support for young carers up to the age of 18.

You can find information about children’s social care services on the [Birmingham Children’s Trust website](https://www.birminghamchildrenstrust.co.uk/)

For any issues specific to your child/ young person’s nursery, school or college please contact them direct to discuss any queries or concerns.

If you have any questions about the Education Health and Care Assessment or Planning process please contact xxxxxxx

Yours sincerely

Hand written signature / Electronic signature

**Officer Name (12pt Arial bold)**

Job title (12pt Arial)