|  |  |
| --- | --- |
| Private and Confidential | **Community Forensic Social Work Team**  Trevor Gibbens Unit  Hermitage Lane  Maidstone  ME16 9PL  Tel: 03000 422841  Date: |
|  |  |

Dear ………………….

Kent Adult Social Care and Health – General Privacy Notice

……………………… has asked me to send you a copy of the Kent County Council Privacy Notice. This is sent to all clients allocated to our team to assess. The notice explains that KCC has a duty to manage your data and how it does this.

If you would like to discuss this further please contact us on the above telephone number or refer to the information on our website.

Yours sincerely

……………………

Administrator

Community Forensic Social Work Team