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| **CONFIDENTIAL**  Name Team Email |  | | Kent County Council  AMHP Service  Invicta House  Maidstone  ME14 1XX  Phone: 03000 422480  Ask for: Helen Burns  Your Ref: AMHP Warrant Expiry  Date: |
|  |  | |  |

Dear **Name**

Your AMHP warrant expires on **Date**

This is a reminder that you need to submit your AMHP portfolio to your AMHP Supervisor by **Date**.

Below is a diagram of the timeframes you are working to.

Yours sincerely

Helen Burns

Service Manager – Kent AMHP Service

