

Guidance for Visits to see Children and Young people

Type of Visit - Statutory or Visit	Timescales / Frequency	Purpose of the visit	What to do before the visit	What should the visit include?	Actions to be addressed At the end of the visit	After the visit – Recording
Child in Need Plan Visits	<ul style="list-style-type: none"> at least once every 20 working days or more frequently if indicated in the CIN plan 	To listen to the child's views Safeguarding the child Ensuring Welfare of the child	Arrange the visit: <ul style="list-style-type: none"> Book the visit in diary to ensure within timescale Record the visit due date on LCS Consider if announced or unannounced visit If announced, arrange the time and date with the family or carer and the child 	For Child in Need visits and Child Protection statutory visits only: <ul style="list-style-type: none"> See family and others in the home Assess how the child engage with family Be supportive in addressing specific issues raised in plans and reviews – hygiene, food, violence, drugs and alcohol, domestic violence, pets Assess progress of any interventions Robustly address safeguarding concerns or lack of engagement in the support on offer Assess stability of home environment Obtain clarity around the family's engagement with identified community resources or family links To raise any safeguarding worries with a team manager. 	Clarify what actions have been identified during the visit Identify: <ul style="list-style-type: none"> What needs to be done When it needs to be done by Who needs to be contacted How to check that it has been done Identify any changes to the plan Set a date for the next statutory visit within	LCS Recording Record on LCS within 2 working days of the visit. The visit dates, not the recording dates, should be recorded Record as: Type – Visit <ul style="list-style-type: none"> CIN Stat CP Stat CiC Outcome the Statutory visit as: <ul style="list-style-type: none"> Child seen Child seen alone Child not seen Quality of recording Description to be short with more emphasis on analysis which could
Statutory Child Protection Plan Visits	<ul style="list-style-type: none"> at least every 10 working days or more frequently if indicated in the child protection plan 	To meet statutory responsibility Address specific issues	Check accuracy of current data held about the child and the family or carer Plan what specific issues you want to cover in the			

<p>Statutory Children in Care Visit</p>	<ul style="list-style-type: none"> • Within one week of the beginning of any placement • During the first year of any placement, at intervals of not more than six weeks. <p>Subsequently:</p> <ul style="list-style-type: none"> • Where the approved plan is for the placement to continue until the child reaches 18, visits are to continue at intervals of not more than three months • For all other placements, visits are to continue at intervals of not more than six weeks 	<p>To listen to the child's views</p> <p>To review progress against the plan of the child.</p> <p>Direct work with the child</p> <p>Assess home environment</p> <p>Inform planning for the child</p>	<p>Meeting</p> <p>Be clear about the purpose of the visit</p> <p>Be clear about what to do if no-one is at home or what to do if met with unexpected circumstances</p>	<p>For all visits</p> <ul style="list-style-type: none"> • See the child / see the child alone • Ask the child how they feel and for their views about their life • Observe relationships • Assess health, welfare, religious, cultural, social and educational needs – are they being addressed • Keep the child up to date with the plan in accordance with their age and understanding • Prepare for next review of the plan with the child – think about how to capture their contributions and feelings • Note any significant events / changes to the plan <p>For Children in Care statutory visits only:</p> <ul style="list-style-type: none"> • Assess stability and review suitability of placement • Observe how child engages with the carer • Note carer issues • See child's sleeping arrangements (minimum of once per year) • Assess family time arrangements 	<p>timescales. Set this as a planned start date</p>	<p>be recorded throughout or at the end.</p> <p>State clearly where you are giving your opinion and what prompted the opinion</p> <p>Be mindful of the purpose of the recording</p> <p>Be mindful of the potential audience for the recording (young people, families, inspectors etc)</p> <p>Include child's views and actual words</p> <p>Evidence the child's story</p> <p>Record changes to plan</p>
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