Initial Health Assessment

Local Authority to:

* Notify the Children in Care team via sirona.cicasminbnssg@nhs.net as soon as the child/ young person becomes looked after.
* By the 3rd working day or sooner of the child/ young person becoming looked after, the following supporting information to be emailed to sirona.cicadminBNSSG@nhs.net:
	+ Fully completed Coram BAAF Part A
	+ Consent
	+ Chronology

Supporting information received No supporting information received by the 3rd working day

Children in Care admin to:

* send email to the local authority chasing for the supporting information to be completed and returned.

Children in Care admin to:

* arrange appointment with the carers.
* Appointment letter will be sent to the Foster Carer and Social worker

If interpreters are required, an email will be sent to social worker confirming the appointment and request the social worker to arrange a face to face interpreter.

Local authority to confirm via email sirona.cicaadminbnssg@nhs.net interpreter arranged. Confirmation to receive no later than 72 hours before appointment.

Please note:

Children in Care team will not be able to proceed with booking an Initial Health appointment until all supporting information has been received. This may delay the time frame in which we are to see the children within 20 working days as per the national guidance.

Time frame for Initial health assessments

