**Note** – A SILP approach is rooted in systems methodology, and can identify what affected the practitioner’s actions and decision making at the time and what needs to change. This methodology and the template can be adapted, **however SILP is a brand that cannot be used or reproduced.**

**SAFGUARDING LEARNING REVIEW**

**TERMS OF REFERENCE & PROJECT PLAN**

SUBJECT:

Date of birth:

Date of death

1. **Introduction:**

Background information

**2** **Legal Framework:**

SAR template example:

2.1 The Care Act 2014 states that Safeguarding Adults Boards (SABs) must arrange a Safeguarding Adults Review (SAR) when an adult in its area dies as a result of abuse or neglect, whether known or suspected, and there is concern that partner agencies could have worked more effectively to protect the adult. SABs must also arrange a SAR if an adult in its area has not died, but the SAB knows or suspects that the adult has experienced serious abuse or neglect.

In addition to the above SABs might select cases for either of the reasons noted in the Care & Support Statutory Guidance updated June 2020:

1. Where a case can provide useful insights into the way organisations are working together to prevent and reduce abuse and neglect of adults
2. To explore examples of good practice where this is likely to identify lessons that can be applied to future cases
3. In any other situation involving where a SAB chooses to where an adult with needs for care & support is involved

2.2 The purpose of the SAR is to promote effective learning and improvement action to prevent future deaths or serious harm occurring again. The aim is that lessons can be learned from the case and for those lessons to be applied to future cases.

**3.** **Methodology:**

Details of methodology used

**4. Scope of Case Review:**

Specify scoping period.

Note - This could include a significant event that falls outside the timeframe if agencies consider that it would add value and learning to the review’s Terms of Reference.

**5.** **Agency Reports:**

5.1**.** Agency Reports will be requested from:

List agencies

5.2. Agencies are requested to use the attached Report Template:

Provide template

1. **Areas for consideration:**

As specified in Terms of Reference

**7 Engagement with the family**

Details of how views will be sought from family members, and integrated into the Review and the learning.

**8 Timetable for SAR:**

|  |  |
| --- | --- |
| Scoping Meeting |  |
| Letters to Agencies |  |
| Agency Report Authors' Briefing |  |
| Engagement with family |  |
| Agency Reports submitted to Northumberland Safeguarding Boards |  |
| Agency Reports quality assured by chair |  |
| Agency Reports distributed |  |
| Introductory briefing (30 mins) |  |
| Learning Event |  |
| First draft of Overview Report to Northumberland Safeguarding Boards |  |
| Recall Event |  |
| Second draft of Overview Report to NSAB |  |
| Presentation to Northumberland Safeguarding Boards |  |