**HEREFORDSHIRE COUNCIL CHILDREN’S SERVICES**

**AGENDA: INITIAL PRE-PROCEEDINGS MEETING WITH PARENT(S)/ CARERS**

1. APOLOGIES AND INTRODUCTIONS
2. SUMMARY OF BACKGROUND
	* Social worker – DISCUSS WHAT WE ARE WORRIED ABOUT
		1. discuss positives / strengths within the family
		2. outlines what the local authority is worried about and evidence from other involved agencies
		3. discuss outcome of ongoing/already completed assessments of parents/carers
	* Parents/ carers opportunity to respond to worries

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|  | **What we are worried about**  | **Response from parents / carers** |
| **1.** |  |  |
| **2.** |  |  |
| **3.** |  |  |

1. EXPECTATIONS AND SUPPORT
	* Social worker
		1. sets out what we want to see happen
		2. explains to parents/ carers that if they don’t do these things the local authority will consider taking the matter to court
	* Discussion about the support that will be provided to the parent(s)/carers to help them

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| **What you need to do** | **Agreed by parents / carers** |
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| **Type of Support/ Intervention** | **Service Provider** | **To help with?** |
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1. PARENTS’/ CARERS AND CHILD’S POSITION
	* Parents/ Carers to confirm whether
		1. they are able to do what is needed and whether there are any reasons they believe they won’t be able to do what is needed
		2. they think there is anything else they would like to do to improve matters
		3. there is anything else they would like the local authority to do
	* Social worker to confirm the children’s wishes and feelings from their last contact with the children
2. FAMILY TIME
	* Discussion about who the children spend time with and how this is incorporated into the child’s plan.
3. EXTENDED FAMILY/FRIENDS
	* Confirm whether a Family Group Conference is to be convened and the date and time if already in place.
	* Identification of family/friend carers:
		1. To support placement and form part of the support network
		2. To provide care in the event the children are not able to remain/return to their parent(s)/ carers
	* Discussion of outcomes of assessments of already completed family/friends
4. CHILD PROTECTION PLAN
	* Date and time of next
		1. Case Conference
		2. Core Group
	* Confirm parents/carers have received a copy of the CP plan
5. AOB
6. DATE AND TIME OF REVIEW MEETING

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