

How this assessment will be completed

Timeline for assessment

Week 1:

- Contact the referrer
- Complete rapid risk assessment (within welcome pack)
- Begin mapping tool (open on LL) and generate best questions
- Where needed, start Harm Matrix
- Contact family to introduce One Point and explore if they would like anyone from network at first visit; initial visit to be arranged
- Start Chronology
- Complete case summary

Week 2:

- Visit to family, gain written consent and provide One Point service information.
- At initial visit explore family network, Map with family 'What are we worried about? What is working well? and 'What needs to happen?' with emphasis on behavioural detail and the impact upon the child (who? what? Why? How Often?); Ask best questions from own mapping.
- Start Trajectory (Timeline) of support with the family
- Update consent to written on LL
- Open assessment and plan and start to populate on LL
- Explore practice toolkit for support and resources (e.g. 3 houses', 'wizards and Fairies')
- Contact with all professionals involved to advise of One Point involvement and arrange TAF meeting.
- Complete genogram

Week 3:

- Children to be seen alone (at latest) to gather their views and understand their lived experience (Children to be seen alone every 20 days thereafter)
- Home environment assessment tool (HEAT) to be completed
- Family Network meeting to be arranged (where possible)

Week 4:

- Where possible, hold family network meeting (before Initial TAF meeting)

Week 5:

- Initial TAF to held (within 25 days)
- Assessment to be completed with Clear Worry statements and Wellbeing goals and submitted for Quality assurance.
- Early Plan to be completed

Week 6:

- Assessment and Early help plan to be reviewed by manager and then shared with parents for their comments.