

Route1 Advocacy Referral guidance

When completing a referral for Advocacy please provide responses to each question that are specific to each child – step 4 onwards. This allows us to process the referral without unnecessary delays and confusion.

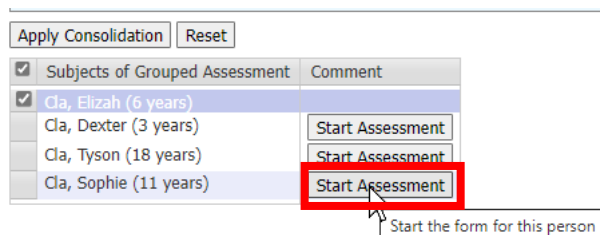
Step 1

Start the form on a child, then add further children to the form by selecting the 'Consolidation' tab.



Step 2

Select 'Start Assessment' for each child you need consolidating on the form.



Step 3

Once consolidated you can see the different tabs for each child.



Step 4

To split a question for multiple children select toggle button on right hand side of form. This is highlighted in red on the image on the right.



Step 5

Select each child to split the question.

Meeting information

Who has notified the child/children of advocate visit?

Elizah Cla, Dexter Cla

Click to move Service User out of this group

Date of discussion

Step 6

This will then allow you to answer each question with a different response for each child.

Meeting information

Who has notified the child/children of advocate visit?

Elizah Cla [+ Include](#)

Dexter Cla [+ Include](#)

Date of discussion