**Safeguarding Children**

**1.1 Introduction**

In line with Regulation 13 of the Care Quality Commission regulations keeping Children safe is a fundamental principle for this service. Systems and processes are in place to prevent abuse of children/ young people and protecting their liberty.

As an integral part of children’s services this service works in line with the Working Together framework March 2015. <https://www.gov.uk/government/publications/working-together-to-safeguard-children--2>

All support workers will be required to access safeguarding training prior to commencing their role. There is also a requirement that training is updated every 3 years.

All workers are required to hold an up to date DBS disclosure certificate and a Safeguarding training Certificate on file.

**1.2 Policy**

All employees of CWD Outreach Service are required to adhere to Surrey Safeguarding Procedures;

<https://www.surreycc.gov.uk/social-care-and-health/childrens-social-care/contact-childrens-services>

This includes adhering to guidance on how to identify and protect trafficked children as set out by the Government and NSPCC website;

<https://www.gov.uk/government/publications/care-of-unaccompanied-and-trafficked-children>

<https://www.nspcc.org.uk/what-is-child-abuse/types-of-abuse/child-trafficking/>

The Surrey Safeguarding Children Partnership website can be found below;

<https://www.surreyscp.org.uk/>

There is a responsibility for all Support workers to make themselves familiar with Working together to Safeguard Children framework and Surrey safeguarding procedures.

* Contact details of the named or designated professionals can be found in the Support workers manual and the child/ young person’s Person Centred Plan.

**1.3 Raising the alarm**

If you perceive a child to be in immediate danger of harm or, a child has been seriously injured, the emergency services should be summoned by dialling 999. It is your professional duty to record this and inform a CWD Outreach Service Coordinator and/or Manager.

Any concerns about the wellbeing and safety of a child, even if you do not have absolute evidence of abuse or neglect, must be reported immediately by telephone or in person to:

* CWD Outreach Service Manager/Coordinator

Tel: 01737 737237

* The Manager/Coordinator or Emergency Duty Team

Tel: 01483 517898 (out of hours)

The concern must be put in writing within 24 hours.

The Manager, Co-ordinator or Duty Social Worker will follow the procedures detailed below;

1.4 Safeguarding Flow chart

**CAUSE FOR CONCERN**

Telephone Manager or   
Co-ordinators immediately

01737 737 237

**In office hours**

Ring CWD Duty Worker

East - 01737 737828

West - 01483 517950

**Out of office hours**

Emergency Duty Team

01483 517898

If unable to contact CWD Outreach Service

Written report or email to be provided to Outreach Line Manager

Outreach liaise with   
Social Worker/CWD Team Manager from this point regarding your concerns

Arrange to meet Outreach Staff for Supervision Process and Reflection

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