[**www.surreycc.gov.uk**](http://www.surreycc.gov.uk/)



Document last reviewed: October 2023

Reviewed by: Elaine Andrews

Next review date: October 2025

**Placement Panel Update Form**

**Date of Panel:**

**Date form completed:**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Name of Child** | |  | | | **DOB** |  | | **Age** |  |
| **Ethnicity** | |  | | | **Legal Status**  **(s20, s31)** | | |  | |
| **LCS Number** | |  | | | **Current provision**  **(IFA, residential, in-house carers)** | | |  | |
| **Name of PA (if applicable)** | | | |
| **School Year** | |  | | | **EHCP in place/ pending?**  (if yes please specify category) | | |  | |
| **Detail of Education for child (if appropriate)** **Please specify below** | | | | | | | | | |
| **Mainstream LA School** | | | Yes/No | | **SEND LA School** | | Yes/No | | |
| **SEND Special School** | | | Yes/No | | **Residential provider’s school** | | Yes/No | | |
| **On-site tutoring** | | | Yes/No | | **Other (please state NEET, Training etc.)** | |  | | |
| **Placement start date** |  | | **Placement Address** | |  | | | | |
| **Is there extra staffing beyond the usual staffing arrangements, and if so, is it still required?** | | | |  | | |

|  |  |
| --- | --- |
| **Social Worker** |  |
| **Team** |  |

|  |
| --- |
| **Progress in Placement (is the child settled and what is the plan over the next 3 months?)** |

|  |
| --- |
| **Education/ Training/ Employment** **PEP date:** |

|  |
| --- |
| **Health** **IHA/ RHA date**: |

|  |
| --- |
| **Family/ Friends** **When was an FGC held and does it need to be reconsidered now**? |

|  |
| --- |
| PROPOSED SMART PLAN WITH REASONS, TIMESCALES and COSTS (what is the move on plan?) |

|  |
| --- |
| DECISION BEING REQUESTED FROM THIS PANEL.Is the Case to proceed to Joint Commissioning Panel? (Higher Needs) |

|  |  |  |  |
| --- | --- | --- | --- |
| **2. PANEL Decision Form –**  **To be completed by Panel STA** | | **Date:** | |
| **Placement Details**  **Type of placement**   **Current Vendor** |  | | |
| **Minutes of panel:** | | | |
| **Outcome and Actions:** | | | |
| **Date funding agreed until:** | | | |
| **Return to Panel:** | | | |
| **AD’s Name:** Siobhan Walsh  **Assistant Director**  **Corporate Parenting – Looked After Children and Care Leavers**  **Surrey Children’s Services** | | | Date: |