

Multi Agency Child Exploitation Meeting Process Map

Initial MACE meeting

Please see Horizons risk assessment process map

Horizons Team Manager or Senior Horizons Exploitation Worker chairs MACE meeting  
Resp: Horizons Manager

- Allocated social worker and other professionals (health and Police) to present concerns and share information regarding exploitation risks.
  - Information to be summarised and all services rate level of risk.
  - Chair has definitive decision.
- Resp: All attendees

**Practice Note**  
MACE – what is expected

BSO to record minutes meeting within LCS.  
Resp: BSO  
Timescales: within 5 working days

Outcome of Initial MACE Meeting

Medium

Low

- All present at MACE Meeting agree that risk is medium
- Actions are set and agreed if needed.

- All present at MACE Meeting agree that risk is low.
- Actions are set and agreed if needed.

If review MACE is rated as low risk of exploitation the case will be closed to the MACE Process

- Consideration of allocation to a Horizons worker where support is not already in place.  
Resp: Horizons Manager  
Timescale: upon decision
- Horizons worker to undertake direct work and co work with allocated social worker to reduce risk of exploitation.  
Resp: Horizons Worker  
Timescale: upon allocation

- Closure Process**
- Horizons Team Manager will end involvement process on LCS.
  - Horizons Team Manager will record an LCS case note and complete a Horizons closure form on LCS
- Resp: Horizons Manager  
Timescale: upon decision

- Review meetings to occur every 6-8 weeks.
  - BSO to organise review MACE meeting for six weeks time.
  - BSO to record minutes meeting within LCS.
- Resp: BSO  
Timescale: Minutes within 5 working days, Review MACE arranged within 5 working days

If reviewed and outcome is medium follow medium process

In reviewed and outcome is low follow low process

- Practice Note**
- If category of risk changes within the review process please follow the appropriate risk process.
  - In reviewed and outcome is high follow high process
  - In reviewed and outcome is medium follow medium process
  - In reviewed and outcome is low follow low process

**Practice Note**  
Define MACE and Missing