**Joint Housing Meeting for 16- & 17-year-olds**

This is a record of the discussions held on: \_\_\_\_\_\_/\_\_\_\_\_\_/20\_\_\_\_\_\_

Attendees at this joint meeting:

**Young person:**

**District/Borough Housing Authority:**

**Social Worker or Representative from Children’s Services:**

**Others (please specify name and role):**

**Young person’s housing journey** (background to today’s meeting, reasons for homelessness, where is the established local connection, does the young person wish to remain in this district or borough area, address history)

**Family information** (parents, carers, siblings, wider family network, who does the young person have contact with, what is their view of their family functioning, experiences at home, safety issues in the home, relationships with family members)

**Friends / support network** (who does the young person hang about with and where, who do they speak to, who would they go to in an emergency, family views on friendship network)

**Education/Employment** (is the young person at school /college/training/ working, if so where, what are their last grades e.g., GCSEs, any learning difficulties? EHCP? Who do they have a good relationship with at school/college/work, what are their interests now and future aspirations)

**Health needs (**registered GP, physical health problems, how does this affect their everyday living, mobility issues? on medication? pregnant?)

**Mental Health** (diagnoses, medication, how does this affect the young person’s everyday living, what support are they getting, self-harm, strategies to manage their mental health, CAMHS?)

**Criminal history** (current offending /YOT involvement, previous history, gang involvement, offences e.g., robbery /violence)

**Substance misuse** (amounts, frequency, mixture of substances, where are they getting them from, history of dealing /criminality to get hold of substances? Open to Catch 22?)

**Finances** (what income does the young person have, parental contributions, benefits e.g., Universal Credit, PiP, work – pay rate, hours, bank account)

**Independent living skills /support needs** (can they prepare basic meals, do shopping, budgeting skills, make telephone calls, get the bus etc)

**Risks to safety** (potential hazards, risks from or to others, gang related issues)

**Other Risks** (missing episodes, anti-social behaviour, exploitation)

**What are the wishes & feelings of the young person in relation to their housing situation?**

**Is the young person owed a duty (under housing or Children’s law)?** Yes/No

**Has the young person been given the SCC housing /young homeless ‘What is Best for Me?’ leaflet?** Yes/No

**Is the young person able to make an informed decisions for themselves?** Yes/No

**If yes, what is their decision at this stage with regard to their housing?**

**Actions agreed** (personal housing plan to prevent homelessness or what action will be taken following this meeting)

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| **Action to be taken** | **By whom** | **Deadline / date set** |
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**It is agreed, by those listed below, that this is an accurate record of the joint housing meeting:**

**Young person………………………………………………………………………………**

**Housing officer……………………………………………………………………………**

**Social Worker………………………………………………………………………………**

**Other, please specify …………………………………………………………………….**

**Other, please specify ………………………………………………………………………**