Preparing for Adulthood Strategic Board TOR

**Purpose**

The meeting aims to support young people to successfully prepare for adulthood such that they can live a fulfilling and rewarding life as an adult. Group will also support ASC Transitions Lead in setting up and running the Transitions Operational group.

The meeting will consider pathways for young people and direct them to the right services for assessment and intervention. This meeting will uphold the need for these processes to be identified early prior to young people turning 18 years old.

To flag up young people who require support with their health, education, employment, accommodation needs and move them into independent living where possible.

 This group will work in a collaborative way to manage, forecast needs and budgets, identify

 unmet need and strengthen transition pathways into adult social care for young people with on- going care and support needs.

 The group will develop a Preparing for Adulthood strategy and will oversee its implementation

 in line with the work plan agreed.

**Please note:** Children &*young people discussed here must have an EHCP and appear to have ongoing care and support needs (LD, PD, MH, Autism) under the Care Act 2014.*

*This does not include all young people who approach the age of 18 and who may be known to the Looked After Children, Leaving Care Services or Child in Need Services.*

*There will be a small number of young people known to the Leaving Care service, who are vulnerable at the time they turn 18 or they have an EHCP. They will be discussed to ensure any safeguarding concerns are adequately addressed in line with the Care Act.*

*ASC Transitions Lead will offer guidance on adult safeguarding matters. The Care Plan for the young person remains with Leaving care Team, unless they have an on-going care and support needs into adulthood.*

**Membership will include the following representatives:**

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| **Name:** | **Role:**  |
| Vamsi Pelluri (Chair) | HoS- ASC Operations & Health integration |
| Teresa Gallagher | Service Manager, Leaving Care |
| Kate Burchell | Service Manager, CWD |
| Teresa Cockette | HoS – Safeguarding, Performance & professional standards |
| Luke O’Byrne | Service Manager – ASC Commissioning |
| Davina Stubbs |  Service Manager – SEND |
| Helen Lambert | Finance Partner |
| Danielle Davies | PSW adults |
| Usman Iftikhar | Performance Manager |
| Nazakat Ali | Head of Housing Needs |
| Izabela Spalding | Assistant Director – ELFT (MH) |
| John Dixon | Operational Manager – CLDT and Health representative  |
| Emma French/ Sadia  | ASC Transitions Lead |
| Catherine Dhokia | HoS – Provider Services |
| Catherine Halloran | Administrator |

**Guest membership:**

Social workers, education and health representatives will be invited to attend the meeting to engage in planning discussions about specific young people aged between 14 and 25.

 **Governance and decision making**

Representatives to the forum from each service should be a decision maker or at least hold a delegated authority.

Decisions to be made: discuss pathways, escalate where appropriate, feedback to other disciplines within their service to support the progress of the case, identify unmet need and advise Commissioners where necessary, support with budget forecasting.

**Timing and Location**

The PfA forum will take place monthly on Tuesdays.

‘**The One List’**

The preparation for adulthood list will be held by the forum collectively and should detail young people from the age of 14 years up to the age of 25 years who may be eligible for support from CLDT CMHT, other ASC pathways. The list will be updated monthly by the forum and there will only be one list that will drive the shared work of the all the partners.

SEND Service will support ASC with developing “the One List” spreadsheet. (Impulse system? To ask: name, school, date of birth and current age, age at the beginning of the academic year, costs if available, level of funding , type of case – LAC, CP, CIN, Care Leaver, post 18, data to cover 13- 25 years old and to start September 2020)

**Agenda**

The agenda of the meeting will be driven by the list of young people known to adult and children education health and care services. The priority of the meeting will be to discuss young people between the ages of 16-18 years old who may be eligible for specialist education health and care services when they turn 18.

The group may decide to ‘theme’ some of these meetings, for example by school attended or by pathway or type of need.

Suggested Agenda:

* Data cleansing of 18-25 cohort
* Young people turning 16-18
* To prioritize the high needs or complex placements
* Risk of breakdown/ risk of admission

Use of traffic light system:

Red – where at least two elements of the support plan are not settled and young people who are approaching leaving school/ college, transport arrangements not clear/ funding not confirmed/ See Transforming Care List Children and Adults to cross reference

Amber – where eligibility is not clear, one element of support planning not clear

Green – pathways clear into adulthood with a named worker.

**Referrals and Transfers**

The forum will discuss children or YP who are likely to be eligible for a service from ASC.

Transfer of young people from Children with disabilities to CLDT or community pathways will be discussed and taken to Transfers Meeting for final decision.

Transfers from children health services to adult health services will be discussed during the meeting but will be progressed via the CLDT Referrals meeting or via Adult Social Care processes.

Initial Plans to support young people to exit education will be developed at this meeting.

**Case Discussion**

There will be the opportunity for detailed case discussion and planning within each meeting.

Each attendee at the meeting will ensure that staff in their service are aware of the opportunity for complex case discussion so that colleagues may attend the meeting and notify the forum of a young person that they would like to put on the agenda to discuss.

Complex cases being discussed, agreeing pathways, dilemma/ stuck cases, identify unmet need analysis.

**Information gathering and dissemination**

Members of the forum can ensure that they are up-to-date and informed about young people if they ensure staff from their service attend the annual reviews for the care leavers.

All services should work in collaboration to ensure that staff from their service are able to attend these reviews for young people that they are currently or soon to be working with.

Each forum member will act as a representative of their service and wider professional group.

Members of the forum will be responsible for gathering and disseminating information about young people approaching transfer and will inform other professionals in their teams and services who need to know about issues that arise.

**Review**

The terms of reference will be reviewed by the group in consultation with young people with learning disability, parent/carer representatives, health, social care and education managers and other identified stakeholders on a 6 monthly basis to ensure that the work of the group remains relevant and valuable.

**Further guidance on best practice in preparing for adulthood**

* The Care Act 2014
* The Children’s Act 2004
* NICE learning disability transition pathway competency framework 2016
* NDTi Best practice in transition planning 2010
* SEND 0-25 Code of Practice
* Children and Families Act 2014
* DOH pathways to getting a life. Best practice in transition planning for young people with learning disabilities 2011
* Transition info network. Moving on well.
* Building the right support 2015 Transforming care agenda
* Who Pays Guidance, September 2020