**Schedule 6 Notification**

This Form should be used to record all events listed in schedule 6 of the Fostering Regulations 2011.

It is the duty of all foster carers to record the information on the same day / notify their SSW. Manager to be alerted immediately of the incident

SSW/Duty Officer to report and record to the manager within 24 hours.

## SCHEDULE 6

* ***Compliance in relation to each child placed with foster parents, with the child’s care plan.***
* ***All accidents, injuries and illnesses of children placed with foster parents.***
* ***Complaints in relation to children placed with foster parents and their outcomes.***
* ***Any allegations or suspicions of abuse or neglect in respect of children placed with foster parents and the outcome of any investigation.***
* ***Any child missing from a foster parent’s home without permission.***
* ***Use of any measures of control, restraint or discipline in respect of children accommodated in a foster home.***
* ***Medication, medical treatment and first aid administered to any child placed with foster parents.***

**SECTION 1**

**Date and Time Incident occurred:**

**SSW/Duty Officer/Carers recording Incident:**

**Name of Foster Carer reporting incident**

**Address/ Contact details:**

**Child involved in incident:**

**D.O.B:**

**SECTION 2**

**Nature/detail of incident:**

*(Those present when/ where the incident occurred, how or what led up to incident must be recorded).*

**Other parties to be notified of the incident.**

*(If yes who and by when child social worker, police).*

**Action Plan/Outcome:**

*Include actions taken to prevent happening again:*

**Names/Signature:**

**SECTION 3**

**SW Recommendation/Analysis:**

*Include rationale for Schedule 6 and not Schedule 7 and where there are patterns of notifications record a brief chronology:*

**Names/Signature:**

Supervising Social Worker: Date:

**SECTION 4**

**Manager Decision/Comments:**

**Date report received:**

**Name/Signature:**

Manager:

Date:

Manager immediately arranges for a copy be added to LCS and emails the notification to the Registered Manager and [referrals\_familyplacements@sandwellchildrenstrust.org](mailto:referrals_familyplacements@sandwellchildrenstrust.org) with the heading: **Schedule 6 Notification to be added to the tracker.**