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| **PROTECTED –** **PRIVATE & CONFIDENTIAL** | Please reply to: | Business OperationsSafeguarding & Quality ServiceThomas Hardy House39 London RoadEnfieldEN2 6DS |
|  |
| Email: | BusinessOperationsSQS@enfield.gov.uk |
| Phone: | 020 8379 4392 |
| Textphone: |  |
| My Ref |  |
| Your Ref: |  |
| Date: | 10 January 2024 |
|  |  |

Dear Colleague,

RE: Notification of children subject to a Child Protection Plans in your area

I am writing to notify you that the following Children who are subject to an Enfield Child Protection Plan have moved temporary into the area of your Authority.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **FORENAME** | **SURNAME** | **DOB** | **GENDER** | **CATEGORY**  |
| **CHILD**  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **MOTHER**  |  |  |  |  | **N/A** |
| **FATHER** |  |  |  |  | **N/A** |
| **ETHNICITY** |  |

|  |  |
| --- | --- |
| **ADDRESS IN ENFIELD:** |  |
| **ADDRESS IN NEW AREA:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **NAME OF SOCIAL WORKER:** |  | **TEL:** |  |

|  |  |
| --- | --- |
| **DATE OF INITIAL CONFERENCE:** |  |

The family Social Worker will be sending full information to the local Social Work Office covering the Children's new address and will be negotiating with the local team regarding transfer of this case.

Please inform this office of the date of a transfer Children Protection Conference on this family.

 Enfield Social Services do not propose to transfer this case to your Authority at this time and the Key Worker responsibility will remain with the Enfield Social Worker until further notice.

(Tick as appropriate)

Please confirm that you have received this information and that you have added this child’s name to your temporary records.

Yours Sincerely

Safeguarding and Quality Service

Enfield Council has launched a series of 14 e-newsletters covering a range of topics that provide residents with more frequent Council news and service updates. More than 40,000 people have already signed up, make sure you’re one of them. You can register at **www.enfield.gov.uk/enewsletters**