**MIDWAY CHECKLIST FOR SPECIAL GUARDIANSHIP MIDWAY MEETING FOR**  xxxxxx

**DATE OF MEETING: xxxxxx**

**Attended by:-**

*
1. **APPLICANTS**

**What is the pre-existing relationship with the child/ren?**

 .

|  |  |  |
| --- | --- | --- |
| Name | Gender | Date of birth |
|  |  |  |

**CHILD (REN) DETAILS**

**Brief case history:**

Reason for referral?

What are the child (ren)’s immediate and longer term needs?

For example, specific health, emotional, educational, therapeutic, contact needs of this particular child(ren). Are there any concerns about behaviour? Are there concerns about attachment? Are there any developmental concerns that the applicant(s) will need to be able to work with?

i. Immediate:

ii. Long term:

**Update on child**

 **Update on SG assessment of SG CARER**

 **What is going well?**

 ?

**What is are we worried about?**

**Has the applicant been invited to the SG Preparation Training Workshop? If no, confirm that invite will be sent out.** (If they are unable to attend the workshop, the SG assessor to offer a bespoke session to go through the workshop materials and to ensure they watch the videos-links provided)

**SG prep Training**

The Special Guardianship Team will provide feedback from the SG prep workshop attended by the applicant(s). SG assessor to ensure they also ask for feedback from the SG applicant from the SG preparation workshop or the bespoke session feedback-this should be incorporated in the SG assessment.SG assessor to ensure the applicant(s) completes the evaluation forms with the applicant and adds the feedback from conversations with the applicant to the SG plans when assessor comes to drafting their sections of the plan.

**The Sg assessment outcome is**

**Will the report be ready on time?**

The filing date is proposed as the xxxxxx

**Special Guardianship Support plan**

If at the midway meeting the child’s social worker has not drafted the child’s sections, ML will send the child’s SW managers an email with a date the child’s social worker needs to send the SG assessor the SG plan with the child’s sections added.

(The Child’s SW to add to the SG plan template under the blue highlighted sections and then email the draft plan to the SG assessor by the date Nita has noted /////

The SG assessor will also add to the sg plan under the sections noted in green and email to Nita and Child’s SW by date //// in preparation for the SG plan meeting to go ahead.

Both child’s SW and SG assessor to be made aware without the plan being drafted the SG plan meeting cannot go ahead. Highlight the filing date to legal.)

The SG support plan meeting currently due to take place on the xxxxxx –

The SG support plan meeting date has been set by Nita Patel for the ////

**Final Hearing Date (if known)**

SG Team Manager to add date to SG spreadsheet)

**Contact**

What is the contact plan likely to be?

Will there be any financial implications? Will the LA be expected to fund contact for the parents etc?

**Checks (Update)**

**Letter of Origin**

The Child’s SW will be required to complete a later life letter as this is a Looked After Child/or child has had social work involvement? – this will need to be completed by the time the SGO final Order has been made.

**DBS – have they been returned? If so, are there any issues that need following up?**

**References – have they been returned? If so, are there any issues that need following up?**

 **Medicals: - have they been returned/seen by Medical Advisor? If so, are there any issues that need following up?**

**Have finance forms been completed and returned? – yes summary below:-**

 **SG means test outcome:-**

 If this has not been completed as yet it will be the SG assessors responsibility to ensure this is added to the SG plan when they add their information to the draft SG plan. They will be able to receive the outcome figures from the SG Team Manager, once the means test has been completed.

**ACTIONS**

Mo Linton

SG Team Manager 2022xxx

