

Documents	Assessment	Family Safeguarding	Adolescents	Children With Disabilities	Child Looked After	Care Leavers
Management oversights and decision making		✓	✓	✓	✓	✓
Pen picture (dear diary or 1st person recording)		✓	✓	✓	✓	✓
Pathway plan		✓	✓	✓	✓	✓
All about me and wishes within assessments	✓	✓	✓	✓		
Module 4 in the workbook		✓	✓	✓		
Child/ young person visit case notes for all practitioners		✓	✓	✓	✓	✓
Reason for involvement/what are the issues in cin/ cp plan		✓	✓	✓		
Multi-agency review meetings (child's views and summary of the meeting)		✓	✓	✓	✓	✓
Child/ young person's safety plan		✓	✓	✓	✓	✓

Documents	Assessment	Family Safeguarding	Adolescents	Children With Disabilities	Child Looked After	Care Leavers
Child/ young person's observation within supervision (workbook or not workbook)		✓	✓	✓	✓	✓
Return home interviews		✓	✓	✓	✓	
Placement plans and placement planning meetings		✓	✓	✓	✓	
Child looked after review report and meetings	✓	✓	✓	✓	✓	
Initial & review child protection conference	✓	✓	✓	✓		
Child looked after plan	✓	✓	✓	✓		
Relevant sections within Child Permanence Report		✓		✓	✓	

















Documents




General Fostering

Private Fostering













Staying Put/Supported Lodgings

SGO Post Order Support

<b>Management oversights and decision making</b>				
<b>Pen picture (dear diary or 1st person recording)</b>				
<b>Childs views and observations within allegation reports</b>				
<b>Child/ young person visit case notes</b>				
<b>Views of the child (within visit record) – this to be copied to the child file.</b>				
<b>Child/ young person's observation within supervision (workbook or not workbook)</b>				
<b>All about me and wishes within assessments</b>				
<b>Annual review – voice of the child (being clear child being fostered, not foster carers child) (1st person recording)</b>				
<b>Voice of the child in the feedback for annual reviews (1st person recording)</b>				

Meetings or joint visits involving or about the child e.g. disruption meetings				
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Document	Residential (Using Clear Care)	Gateway to Resources	Document (cont)	Residential (cont)
Quality Assurance Visits to external providers (using template including in widget style for communication styles if required)			Keyworker Session	
Incident form			Management Oversight	
Accident/ injury form			Personal Emergency Evacuation Plan Form	
Budgeting Wallet			Physical Intervention	
Child Centered Professional Meetings			Placement Information Form	
Children's Monthly Summary			Placement Plan	
Childs Individual risk assessment			Professional Contact	
Contact/ Family Time form			Sanction (consequences) form	
Contacts form			Safeguarding Log	

Daily Observations			Significant Incident	
Debrief			Room checks/ possessions search	
Daily Reward Points/ Rewards			Substance misuse monitoring Voice of the child conversation record	
Health Appointments				
<b>Document</b>	Audit and Practice Standards Team	Contact Team		
Family & Friend time (Contact) reports				
Decision from audit case note				
Dip sample case note				
Dip sample case note with flagged issue				
Overall judgement moderation comments				
Decision from re-audit case note	