**Lincolnshire Integrated Care Board and Lincolnshire Partnership Foundation Trust Joint agency**

 **Section 117 Aftercare Health care plan and review for Children and Young People**

Guidance notes for the completion of the above document. Please note that these guidance notes only relate to the Health service users of this document the local Authority have their own holistic format in the form of “the child and family assessment” which also provides the care planning and review documents.

1. Ensure the correct responsible authorities are documented, please be aware that the local authority may not be Lincolnshire, details of determining the responsible authorities are included in the section 117 aftercare policy and the procedures.
2. The care and review plan is primarily designed for completion by the ICB Health commissioners Mental Health, Learning Disabilities, Autism & CAMHS Commissioning Team. See note above.
3. The care plan will need to be completed at the discharge meeting or transferred from the assessment of the young person.
4. The form

4.1 The first section details the young person’s details.

4.2 The lead professional at the point of review must be documented

4.3 Date and which review. (which review, 72 hour post discharge, 6 week, 6 month 12 months

 annual or ad hoc review).

4.4 The detail of the care and support plan and goal review outcomes and provides information on

 legal status upon discharge, the support network, health input, social care input and education is

 taken from the health assessment.

4.5 The domains from Family and support network to the crisis plan contain 5 boxes

4.6 The first box indicates the domain heading and the current goal for the young person.

4.7 The second box is a simple yes or no to a change in the care plan

4.8 The third box describes the change or if the goal is reached this would be recorded and ended,

 boxfour4 records the changes and becomes the new care plan goal.

4.9 The fifth box identifies the providers of the support, there may be more than one provider and

 may include informal support.

4.10 The crisis plan will be provided by the crisis team.

4.11 The traffic light information can assist the young person and the support team measure

 progress or otherwise and will give an indication of the need to reduce support towards

 independence or increase support to prevent deterioration and hospital admission.

4.12 Needs not related to section 117 aftercare must be recorded and referred on where required, theses do not form part of the section 117 aftercare however these must be identified as a part of the holistic review.

4.13 The next two boxes are for the young persons and the parent/carers views

4.13.1 Record times and dates of when the young person’s views were captured and how their views were

 gained, is the Young Person a Young Carer? If so, would they consider being referred to a Young Carers

 Service if not already in place pre-admission.

4.13.2 Parent /carers views lease comment on what parents or carers views are of the S117 after care package

 offered if applicable. Also consider the support needs of parents/carers, have we considered a Carers

 Assessment, Parent Peer Support, Support from Early Help? What support do they feel they need to

 continue caring for the young person.

1. The final part are the participant details who attended the care plan review.
2. Where there are funding implications the completed forms with provider and costs, will be forwarded for consideration to the relevant group for approval.

NC 18.07.23