



Hello,
My name is _____
and I am your _____



A bit about me!

Include something about you that you are happy for children to know.

What would you say is your job is?

How you can get hold of me?

You can contact me by giving me a ring, sending me a text, a WhatsApp message or sending me an email.

If you cannot get hold of me, what would they need to do?





Our plan of work

Complete this with the child and think about the following in your session-

- Do they know when they will be seeing you?
- Do they know why they are seeing you?
- Where does the child want to see you?
- What does the child think about you visiting them?
- How often will you see them?
- How are the visits being used to understand what changes the plan is making for the child in terms of their experiences?
- How is the child's voice and experience informing the plan of work?
- What will happen if you are not able to visit or are running late?
- How are the visits linked to understand what is important to the child?

How can you let me know what you think about the work we do?

I will check in with you as we work together. To let me know what you think, you can do the following:

- Speak to me and let me know what has made you happy or unhappy.
- Speak to my manager – name and telephone number to be added.

You can also contact our customer care team on the following details.

You can send a letter to:

Bradford Children and Families Trust,
Sir Henry Mitchell House,
4 Manchester Road,
Bradford, West Yorkshire, BD5 0QL

Or you can email
Customer.Care@bradfordcft.org.uk

