

Case Planning meeting held with Head of Service, Service Manager, Team Manager, Social Worker and Court Consultant where agreement to progress to Legal Gateway Panel is sought.
Legal Gateway referral is to be completed within **5 WORKING DAYS** and should include the views of the Child Protection chair.

Attend Legal Gateway Panel

Agreement to enter pre-proceedings.

Agreement to issue care proceedings.

Continue with CIN/CP Planning.

Legal services allocate Solicitor. **Case discussion** to take place between solicitor, Social Worker and Team Manager.

Letter before proceedings and PLO plan to be completed and hand delivered to BOTH birth parents **5 WORKING DAYS** following LGP.

Initial pre-proceedings meeting held within 10 WORKING DAYS following LGP.

- Review the letter before proceedings
- PLO plan and any required safety plans to be shared and agreed with parents, including dates for completion
- Discuss the support available from the Trust and seek consent for referrals to support agencies and any expert assessments sought
- Support network and alternative carers identified
- Review meeting arranged

PLO meeting minutes completed, shared with parents and legal **WITHIN 48 HRS**
Family Group Conference referral made

Assessment and intervention begins

- All support agencies required are in place
- Parenting assessments begin
- Required experts instructed
- Family Group Conference takes place
- Viability Assessments completed
- Sibling Assessments begin

Week 1 - 2

Week 3

Week 4 - 6

Week 7 – 12 weeks



PLO review meeting held (WITHIN 6 WEEKS)

CASE DISCUSSION WITH ALLOCATED SOLICITOR TAKES PLACE PRIOR TO PLO REVIEW

- PLO plan and progress and additional safety planning reviewed.
- Obtain and record feedback from parents about the support they are receiving and if this is appropriate
- Seek consent for any further referrals to any support agencies identified.



PLO meeting minutes completed, shared with parents and legal WITHIN 48 HOURS



- Help and Support continues
- Parenting assessments continue
- Expert assessments completed
- Family plan completed
- Sibling Assessments continue



Parenting assessments completed and final case planning meeting held **BY WEEK 16** with Head of Service, Service Manager, Team Manager, Social Worker, Legal and Court Consultant. Views of CP Chair to be sought prior to meeting. Final recommendations agreed.



If recommendations are to **issue care proceedings**, a further referral to Legal gateway panel is required to consider the assessment outcomes and recommendations.



Attend Legal Gateway Panel



Parenting Assessment and **Letter of Issue** to be shared with parents.



Final pre-proceedings meeting held with ALL parents, whereby the letter of issue is discussed.



If recommendations are to exit pre-proceedings, HOS will add an oversight to LCS files.



Final pre-proceedings meeting held with ALL parents.



PLO meeting minutes completed, shared with parents and legal.



In instances whereby children need to be subject to pre-proceedings for a longer period than 16 weeks, a Case Planning meeting with the HOS, SM, TM, SW, Legal and Court Consultant is required. Rationale for extension to be noted on LCS files by HOS. PLO process continues as per above until assessments complete.

Week 13- 16