|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Extra Familial Harm Assessment and Planning Tool**   |  |  |  |  | | --- | --- | --- | --- | | Child/Young person’s name/alias/known as |  | Date completed / period covered |  | | Name of person completing |  | Team & ICS number |  | | DOB/Age |  | Gender |  | | Address |  | Ethnicity/Religion / Language spoken(Is this their first language?) / Interpreter required |  | | | | | | | | | | | | |
| **What are our worries** | | | | | | | | | | | |
| **Missing from home or care** | | | | | | | | | | | |
| Is this a concern: | | | | | Yes Suspected Unknown | | | | | | |
| Time Frame | | | | | Last 3 months Last 6 months Historic | | | | | | |
| **Concern re: online activity** | | | | | | | | | | | |
| Is this a concern: | | | | | Yes Suspected Unknown | | | | | | |
| Time Frame | | | | | Last 3 months Last 6 months Historic | | | | | | |
| **Being targeted or harmed (online) by an adult, group or Organised criminal group** | | | | | | | | | | | |
| Is this a concern: | | | | | Yes Suspected Unknown | | | | | | |
| Time Frame | | | | | Last 3 months Last 6 months Historic | | | | | | |
| **Being targeted or harmed (offline) by an adult, group or Organised criminal group** | | | | | | | | | | | |
| Is this a concern: | | | | | Yes Suspected Unknown | | | | | | |
| Time Frame | | | | | Last 3 months Last 6 months Historic | | | | | | |
| **Change of contact with family and friends and other support networks** | | | | | | | | | | | |
| Is this a concern: | | | | | Yes Suspected Unknown | | | | | | |
| Time Frame | | | | | Last 3 months Last 6 months Historic | | | | | | |
| **Drug(s) and/or alcohol use linked to extra-familial harm** | | | | | | | | | | | |
| Is this a concern: | | | | | Yes Suspected Unknown | | | | | | |
| Time Frame | | | | | Last 3 months Last 6 months Historic | | | | | | |
| **Noticeable change of self-image/appearance or dress** | | | | | | | | | | | |
| Is this a concern: | | | | | Yes Suspected Unknown | | | | | | |
| Time Frame | | | | | Last 3 months Last 6 months Historic | | | | | | |
| **Gang, group or OCG member or association with gangs or extremist thinking including ‘normalisation’ of gang violence and criminality** | | | | | | | | | | | |
| Is this a concern: | | | | | Yes Suspected Unknown | | | | | | |
| Time Frame | | | | | Last 3 months Last 6 months Historic | | | | | | |
| **Peer on peer related harm** | | | | | | | | | | | |
| Is this a concern: | | | | | Yes Suspected Unknown | | | | | | |
| Time Frame | | | | | Last 3 months Last 6 months Historic | | | | | | |
| **Movement e.g., in cars with adult(s)** | | | | | | | | | | | |
| Is this a concern: | | | | | Yes Suspected Unknown | | | | | | |
| Time Frame | | | | | Last 3 months Last 6 months Historic | | | | | | |
| **Knowledge of, or attendance at other locations with no legitimate reason or links to that area** | | | | | | | | | | | |
| Is this a concern: | | | | | Yes Suspected Unknown | | | | | | |
| Time Frame | | | | | Last 3 months Last 6 months Historic | | | | | | |
| **Detailed knowledge of concerning behaviours, activities and/or circumstances** | | | | | | | | | | | |
| Is this a concern: | | | | | Yes Unknown | | | | | | |
| Time Frame | | | | | Last 3 months Last 6 months Historic | | | | | | |
| **Sexual activity that may lead to, or increase risk to, extra-familial risk, harm or abuse** | | | | | | | | | | | |
| Is this a concern: | | | | | Yes Suspected Unknown | | | | | | |
| Time Frame | | | | | Last 3 months Last 6 months Historic | | | | | | |
| **Miscarriages or terminations/presenting for pregnancy or sexually transmitted infection (STI) testing** | | | | | | | | | | | |
| Is this a concern: | | | | | Yes Suspected Unknown | | | | | | |
| Time Frame | | | | | Last 3 months Last 6 months Historic | | | | | | |
| **Unexplained injuries and infections** | | | | | | | | | | | |
| Is this a concern: | | | Yes Suspected Unknown | | | | | | | | |
| Time Frame | | | Last 3 months Last 6 months Historic | | | | | | | | |
| **Making and then withdrawing a complaint/s or expressing a fear then withdrawing** | | | | | | | | | | | |
| Is this a concern: | | | Yes Suspected Unknown | | | | | | | | |
| Time Frame | | | Last 3 months Last 6 months Historic | | | | | | | | |
| **Detailed knowledge of extra-familial risk, harm and abuse** | | | | | | | | | | | |
| Is this a concern: | | | Yes Suspected Unknown | | | | | | | | |
| Time Frame | | | Last 3 months Last 6 months Historic | | | | | | | | |
| **(Unaccounted for) Money, goods or items including mobile phones, clothes, drugs and alcohol** | | | | | | | | | | | |
| Is this a concern: | | | Yes Unknown | | | | | | | | |
| Time Frame | | | Last 3 months Last 6 months Historic | | | | | | | | |
| **Increased interest in making money or need for money** | | | | | | | | | | | |
| Is this a concern: | | | Yes Suspected Unknown | | | | | | | | |
| Time Frame | | | Last 3 months Last 6 months Historic | | | | | | | | |
| **Self-harming or other indicators of distress** | | | | | | | | | | | |
| Is this a concern: | | | Yes Suspected Unknown | | | | | | | | |
| Time Frame | | | Last 3 months Last 6 months Historic | | | | | | | | |
| **Involvement in the commission and/or facilitation of criminal and/or anti-social behaviour** | | | | | | | | | | | |
| Is this a concern: | | | Yes Suspected Unknown | | | | | | | | |
| Time Frame | | | Last 3 months Last 6 months Historic | | | | | | | | |
| **Victim of exploitation, trafficking or modern slavery** | | | | | | | | | | | |
| Is this a concern: | | | Yes Suspected Unknown | | | | | | | | |
| Time Frame | | | Last 3 months Last 6 months Historic | | | | | | | | |
| **Carrying weapons/feeling the need for protection** | | | | | | | | | | | |
| Is this a concern: | | | Yes Suspected Unknown | | | | | | | | |
| Time Frame | | | Last 3 months Last 6 months Historic | | | | | | | | |
| **Child and/or family shows interest in any form of extremist or radical ideology or behaviour(s)** | | | | | | | | | | | |
| Is this a concern: | | | Yes Suspected Unknown | | | | | | | | |
| Time Frame | | | Last 3 months Last 6 months Historic | | | | | | | | |
| **Analysis** | | | | | | | | | | | |
| Please expand on key harms indicated above to provide an overall picture of your worries | | |  | | | | | | | | |
| **Views** | | | | | | | | | | | |
| Child | | |  | | | | | | | | |
| Family | | |  | | | | | | | | |
| Children Service | | |  | | | | | | | | |
| Police | | |  | | | | | | | | |
| Health, Education, and any other agency | | |  | | | | | | | | |
| District/Borough Info inc. Housing and Comm. Safety | | |  | | | | | | | | |
|  | | | | | | | | | | | |
| **Harm Type** | | | | | | | | | | | |
| **Extra Familial Harm Type** | | | | | | | | | | | |
| Type of Harm | In-Surrey | | | | | | Out-Surrey | NRM | Crime committed | | Comments |
| CSE/A – Adult/Organised Network |  | | | | | |  |  |  | |  |
| CSE/A – Peer / ‘Intimate Partner’ |  | | | | | |  |  |  | |  |
| CSE – Other (Online/Media/Grooming) |  | | | | | |  |  |  | |  |
| CCE – Drug Supply/County Lines |  | | | | | |  |  |  | |  |
| CCE – Other Organised criminality |  | | | | | |  |  |  | |  |
| Serious Violence (inc. weapons) |  | | | | | |  |  |  | |  |
| Serious Violence linked to OCG |  | | | | | |  |  |  | |  |
| Radicalisation – Ideology |  | | | | | |  |  |  | |  |
| Radicalisation – Extremism |  | | | | | |  |  |  | |  |
| Missing |  | | | | | |  |  |  | |  |
| |  |  | | --- | --- | | **Management Oversight** |  | |  | | | **Grading** | | | | | | | | | | | | | |
| |  |  | | --- | --- | | **Date** | Grade (Emerging/Medium/High) [Extra Familial Harm RAG Rating.pdf](https://orbispartnerships.sharepoint.com/:b:/r/sites/adolescent_central_hub/Documents/RVM/Extra%20Familial%20Harm%20RAG%20Rating.pdf?csf=1&web=1&e=fHuG0x) | | | | | | | | | | | | |
|  | | | | | | | | | | | |
| **Safer Plan: Information** | | | | | | | | | | | |
| Child | | | | | YP Picture | | | | | | |
| My Parent/Carer | | | | |  | | | | | | |
| My Address | | | | |  | | | | | | |
| My Description  (e.g., eye colour, hair, ethnicity, glasses, clothing\*, distinguishing marks, height, build)  \*favourite trainers, jacket, hat they typically wear | | | | |  | | | | | | |
| Personal Information  Age, vulnerability, emotional/mental health information, gender/pronouns, disability, learning, trauma/abuse, medical conditions/prescribed medication, allergies, drug use, communication needs. | | | | |  | | | | | | |
| Important information  Access to mobile phone, what type of phone, IMEI number, telephone number.  Social Media accounts (account names and on which SM platforms), Street Names, Gang/OCG  Access to Funds, do they receive cash or money into debit/bank card account, paid in by who. | | | | |  | | | | | | |
| **My Support** | | | | | | | | | | | |
| Key professionals (teachers, social workers or others who are helping me) | | | | |  | Name | | | | Contact Details | |
|  | | | |  | |
| **What we know** | | | | | | | | | | | |
| **Harms**  • Exploitation (example, being exploited sexually or criminally by individual or group)  • Violence (example, carrying a weapon and may cause serious harm to self, another individual or group. Has anyone in the network suffered/caused serious injury? Is there a problem between individuals or groups?  • Missing (example, the period when whereabouts are unknown)  • Deliberate Self-Harm (example, what has happened, the risk and impact) | |  | | | | | | | | | |
| **Worry** | | We are worried X and Y will happen and Z will be the consequence. This will lead to A, B and C. | | | | | | | | | |
| **Patterns** | | | | | | | | | | | |
| Is there a pattern of missing episodes/ incidents that indicate either the nature of harm, specific activity or locations? | | *I/Name has gone missing 6 times, 4 of which on a Tuesday evening with Child B who is a victim of CCE and has been found in possession of a knife previously. On 2 occasions you/they have been found in Location C. Location C is a cuckooed address and Adult 1 is known to be involved in county line drug supply”* | | | | | | | | | |
| **Network** | | | | | | | | | | | |
| Who are your family, friends, peers and associates who are safe? (a protective factor) | | *Names, numbers and addresses* | | | | | | | | | |
| Is there anyone in your network who is not safe? (including family, friends, peers and associates – any known names, young people and/or adults who may be in contact, that present a risk of harm)  Are there specific adults that are harming the young person | |  | | | | | | | | | |
| Who have you been missing with before? | |  | | | | | | | | | |
| **How do you travel** | | | | | | | | | | | |
| What means of travel (foot, bike, car, bus, train, boat) | | *NAME travels by train to X Station*  *NAME uses public transport, Oyster card details.*  *NAME has access to a moped index AB23CDE* | | | | | | | | | |
| How has this been facilitated? | | *NAME was collected in a prepaid taxi (include firm e.g., Uber) and travelled to Town W and tracked to Town Y*  *Child B said NAME was picked up by an ‘Adult Unknown’ in a white Kia Sportage and phone data showed them in Town W and Borough P.* | | | | | | | | | |
| Any key routes? | |  | | | | | | | | | |
| **Where you go** | | | | | | | | | | | |
| Any known places/location/spaces you travel to or are likely to visit, hang out, any known addresses of friends/family.  **Indicate if unsafe** | | *Location C, 2 x (serious violence) and a sexual assault have taken place here*  *Travelling from Town W to Train Station F at 6am*  *Located in address 7, believed to be cuckooed/trap house*  *Alleged assault when in Town Y*  *I feel safe in Park X* | | | | | | | | | |
| **‘Name Young Person’s’ Safer Plan** | | | | | | | | | | | |
| **What steps can be taken to increase safety, reduce the likelihood of going missing and/or coming to any harm or harming others? Considers the specific stressors/situations where risk/vulnerability increases (example new relationships, substance misuse, peer influence, adult network).** | | | | | | | | | | | |
| Expectations and agreement of Young Person | | | | *I will…*  *I can…*  *I might…*  *I need…* | | | | | | | |
| What to do in an emergency? | | | | *I will…*  *(safe word)*  *If I am not safe or want help I will…* | | | | | | | |
| Young Person’s Emergency Contacts | | | |  | | | | | | | |
| If located when missing – where should the child be taken? | | | |  | | | | | | | |
| Who has parental responsibly/can make decisions for the child? | | | |  | | | | | | | |
| **Expectations and agreement of Parent Carer/Placement** | | | | | | | | | | | |
| Comments | | | | *Will ensure e.g., when NAME returns home I will…by/at*  *Will make…by/at*  *Will do…by/at* | | | | | | | |
| For a child who is looked after has a Philomena Protocol been completed.  [Philomena Protocol | Surrey Police](https://www.surrey.police.uk/notices/pp/philomena-protocol/) | | | | *Yes/No* | | | | | | | |
| **Expectations and actions of Agencies** | | | | | | | | | | | |
| **Actions to increase safety** (including Police Trigger Plan – what the police will do when reported missing and what they will do when found).  **Include who will do what and by when** | | | | *Who will do what and by when*  *Practitioner*  *YJ*  *Youth Offer*  *Police*  *School/Education provider*  *Health*  *CYPS*  *Mapping*  *Location Assessment* | | | | | | | |
| **Actions to prevent or disrupt exploitative or harmful activity** (including any live investigations, actions or applications)  **Include who will do what and by when** | | | | *Who will do what and by when*  *Police*  *Community Safety*  *YJ*  *Housing*  *Licensing* | | | | | | | |
| **When will publicity be sought for a missing child?** | | | | | | | | | | | |
| When is publicity required? (If the child is Looked After by the Local Authority, this should be agreed by the Assistant Director and in consultation with family).  Will an image be shared? If so, to whom and when?  Who will tell (NAME) that this is happening, their network and others impacted? | | | |  | | | | | | | |
|  | | | | | | | | | | | |
| **Date plan agreed/reviewed** | | | |  | | | | | | | |
| **Management Oversight** | | | |  | | | | | | | |
|  | | | | | | | | | | | |

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| **Title** | **Extra Familial Harm Assessment and Safer Plan** |
| **Purpose** | **Assessment of Extra Familial Harm** |
| **Updated by** | **Jan Smith** |
| **Approved by** | **Jackie Clementson** |
| **Date** | **27.11.2024** |
| **Version** | **V4** |
| **Status** | **Final** |
| **Frequency** | **Yearly** |
| **Next review date** | **27.11.2025** |