



Sir Henry Mitchell House, 4 Manchester Road, Bradford BD5 0QL

Telephone: 01274-436060

Multi-agency public protection arrangements (MAPPA) BCFT Practice Guidance

Author	Amandip Johal	Approved By	Amandip Johal
Date Issued	January 25	Review Date	January 26

Multi-agency public protection arrangements (MAPPA) BCFT Practice Guidance

This document has been developed for all Children Social Care staff including Social Workers, Advanced Practitioners, Team Managers, Service Managers and Heads of Service to provide guidance on how BCFT contributes to MAPPA.

Contents

Introduction.....	3
MAPPA structure	3
MAPPA Categories	3
Category 1.....	3
Category 2.....	3
Category 3.....	4
MAPPA Levels	4
Level 1: (Ordinary agency management)	4
Level 2: (Active Multi-Agency Management)	4
Level 3: (Active enhanced Multi-Agency Management)	4
MAPPA Administration.....	4
Standing Members for Each MAPPA level.....	5
BCFT Guidance for practitioners	6
Process MAP	6
Attendance Rota	7
MAPPA Attendance Tracker.....	7

Introduction

The primary purpose of MAPPA is to co-ordinate the involvement of different agencies in assessing the risk presented by offenders and ensures that any risk is managed effectively for the protection of the public. Participation in the MAPPA framework enables Responsible Authorities and Duty To Cooperate agencies to undertake more effectively their work in reducing the risk of serious harm presented by offenders.

The principles that govern MAPPA are simple:

- identify those who may pose a risk of harm
- share relevant information about them
- assess the nature and extent of that risk
- find ways to defensibly manage the risk effectively, using available resources most efficiently, to protect victims and reduce further harm

MAPPA structure

The responsible authorities (RAs) are the police and His Majesty's Prison and Probation Service. The RAs have a duty to ensure that the risks posed by a qualifying offender are assessed and managed appropriately.

The RA responsible for the management of the offender is also considered the 'lead agency' for MAPPA. This management will involve appropriate information sharing in order to properly identify risk.

The lead agency will have primary responsibility for referring the offender to level 2 or 3 MAPPA management or for continuing management at level 1. See [Identification of MOSOVO offenders](#) for detail regarding management, thresholds and duration of registration.

MAPPA Categories

Every MAPPA offender must qualify as one of the following three categories.

Category 1

Registered sexual offender. This includes offenders required to comply with notification requirements under the Sexual Offence Act 2003, Part 2.

Category 2

An offender who has been convicted of an offence under the CJA 2003, Schedule 15 and (one of the following):

- who has been sentenced to 12 months or more in custody
- who has been sentenced to 12 months or more in custody and is transferred to hospital under the Mental Health Act 1983 (MHA 1983) s47/s49
- who is detained in hospital under the MHA 1983 s37 with or without a restriction order under s41 of that Act

Category 3

Other dangerous offender – a person who has been cautioned for or convicted of an offence that indicates he or she is capable of causing serious harm **and** that requires multi-agency management. This might not be for an offence under the CJA 2003 Schedule 15.

[See the full list of Schedule 15 offences for further information\(opens an external website in the same tab\).](#)

MAPPA Levels

Level 1: (Ordinary agency management)

- Ordinary agency management, where the offender can be managed by the lead agency in consultation with other agencies involved.
- Unless a child is open to a social worker, meeting invites are not ordinarily received for individuals being managed under level 1
- Case specific invites may be received to allocated social workers to attend

Level 2: (Active Multi-Agency Management)

- Management of cases where active interagency management is required in order to manage the risk of serious harm posed.
- The young person or adult will remain on subject to Mappa review until the risk has appropriately reduced.
- Meetings are every 12 to 16 weeks (Custody cases can be ad-hoc if parole or release is upcoming) per person.
- Service Managers are required to represent BCFT at all Level 2 meetings to be able to make decisions that commit their agencies' resources

Level 3: (Active enhanced Multi-Agency Management)

- Management of the most complex cases which require active interagency management by Senior Managers from the agencies involved.
- Level 3 cases are those that meet level 2 criteria, but risk management requires senior representation from the RAs and duty to cooperate (DTC) agencies.
- These cases are likely to require significant resource allocation, or have media scrutiny or public interest considerations.
- Meetings are held every 6 to 8 weeks
- Heads of Service are required to represent BCFT at all Level 3 meetings to be able to make decisions that commit their agencies' resources

MAPPA Administration

There are two teams that organize and arrange MAPPA:

- PDU - Bradford and Calderdale (YatHPS.bradfordcalderdale.MAPPA@justice.gov.uk)
- NSD North (NSDPS.MAPPANorth@justice.gov.uk)

MAPPA administrators from each unit will send an invite to BCFT inviting representation to all Level 2 and Level 3 MAPPA meetings as required. Level 1 meeting invites will be received directly to allocated social workers.

All invites for level 2 and level 3 will be received to ifdbso@bradford.gov.uk

BSO's in the IFD will review the meeting level and share the information with the relevant SM or HOS to attend based on a Rota.

BSO's in the IFD will record attendance at each meeting and keep an attendance record centrally stored for sharing with the Assistant Director as required to support with feedback at the Strategic Management Board.

BCFT Standing Members for Each MAPPA level

Role	Level 1	Level 2	Level 3
SW	Where a case is allocated to a social worker the social worker must attend	Where a case is allocated to a social worker the social worker must attend to support the service manager	Where a case is allocated to a social worker the social worker must attend to support the head of service
PS & TM	Practice Supervisors and Team Managers must ensure attendance and support social workers with attending as required	Practice Supervisors and Team Managers must ensure attendance if allocated social workers is unable to attend to support the Service Manager	Practice Supervisors and Team Managers must ensure attendance if allocated social workers is unable to attend to support the Service Manager
SM	Service Managers are not expected to attend but must be made aware of cases that progress from level 1 to level 2	Service Managers will be allocated individuals subject to MAPPA level 2 to attend all MAPPA level 2 meetings for that individual to promote continuity of conversation and risk management	Service Managers are to complete a handover to Heads of Service for any individuals progressing from Level 2 to 3
HOS	Heads of Service are not expected to attend but must be made aware of any significant increases in risk that escalate management to level 3	Heads of Service are not expected to attend but must be made aware of any significant increases in risk that escalate management to level 3	Heads of Service will be allocated individuals subject to MAPPA level 3 to attend all MAPPA level 3 meetings for that individual to promote continuity of conversation and risk management

BCFT Guidance for practitioners

Before attending a MAPPa meeting, attendees must read the information about the offender, (MAPPa B) the referral (MAPPa A) and the minutes from the previous MAPPa meetings, check EHM and LCS case files on offenders and associated children and prepare an update if the offender or associated children are known to BCFT. Attendees are expected to be fully engaged in the meeting and to add value to the Risk Management Plan.

As a representative of BCFT and children social care, the attendee is required to provide expert advice on children services practice, policy and procedures whilst contributing to supporting in formulating a judgement and analysis to any identified children that may come to harm and support with providing advice as to what actions need to be taken in consideration of this.

Where offenders are not known and associated children to offenders are not known, attendance at the initial MAPPa meeting is compulsory and with agreement from the lead agency or chair of the MAPPa meeting, future attendance can be excused upon request if there is nothing to contribute from BCFT.

The attendee must ensure that MAPPa markers are created on adults' files as required to clearly identify that an individual is subject to MAPPa procedures. To create a MAPPa marker an email with the individuals ICS number and reason why a MAPPa marker needs to be created is to be sent to ifdbso@bradford.gov.uk

MAPPa documents and meeting minutes are to not be uploaded to children's files or used to inform assessments. All MAPPa correspondence must be held in a safe and secure location.

Any actions or allocation of resource decisions from the meeting are the responsibility of the attendee. For example, children believed to be at risk from the offender may require intervention by CSC to support the risk management plan. Where children are not open, it may be IFD are to be notified of contacts to be created with actions to be completed.

For a more detailed overview of the MAPPa guidance can be accessed here: [Multi-agency public protection arrangements \(MAPPa\): Guidance - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/multi-agency-public-protection-arrangements-mappa)

Process MAP

