

**Northumberland Children and Adults Safeguarding Partnership**

**Safeguarding Adults Review – Agency Involvement Form**

Northumberland Children and Adults Safeguarding Partnership have received a SAR referral and need to gather information to help make a decision about whether the criteria for a SAR has been met.

We require a return of the below information no later than insert date. Please return to [emma.beniams@northumberland.gov.uk](mailto:emma.beniams@northumberland.gov.uk)

1. **Identifying details**

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| **Adult Subject(s)** | **Address** | **DOB** | **DOD** |
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| **Relevant family members:** | **Address** | **DOB** |
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1. **Brief outline of case**

1. **Person and agency completing this form *(please include contact details)***

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| --- | --- | --- | --- |
| **Name of person completing this form** |  | | |
| **Role** |  | **Agency** |  |
| **Email address** |  | | |

1. **Summary chronology of agency involvement**

*Please detail key contacts and summary of involvement* - ***a full chronology is not required*** *at this stage. Please note the following key information:*

* *Significant events, attendance at appointments;*
* *Involvement of other agencies/friends/family (with contact info where possible);*
* *Changes in level of need/engagement with agencies and*
* *Referrals of concerns, and how these were received by other agencies*.

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| --- | --- |
| **Date**  (dd/mm/yyyy) | **Contact** |
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| **Please detail any relevant information outside of the timeframe here** |
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1. **Brief analysis of individual or / and agency practice.**

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| **Please comment on where you believe there may be opportunities for learning for your organisation and any good practice you have identified.** |
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1. **Multi-agency working**

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| **Please identify any areas for concern as to the way in which partners have worked together to safeguard the adult.** **Does this case highlight any recurrent themes in the safeguarding and promotion of the welfare of adults?** |
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| **Please list the other agencies, departments or services that your records show had contact with the subject(s) of the review.**  *This information is vital for us to be confident that we have a clear picture of multi-agency working.* |
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**7.** **Parallel processes**

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| **Please advise if this incident the subject of any concurrent internal investigation? E.g. Serious Incident, Disciplinary, Complaint this should include single agency complaints.**  *This information is vital for us to be confident that parallel processes are considered and the remit and scope of different processes is clear.* |
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| **Is this incident the subject of any concurrent external investigation or legal process? E.g. Inquest, LeDeR, Police investigation** |
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**8. Any other relevant information or comments**

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