

# Children first and at the heart of all we do

## CHILDREN'S SERVICES

### MASH – Managing Referrals for Deaf Support and Vision Intervention

This process is to be followed when a referral is received by MASH for Deaf Support and Vision Interventions;

A request for Occupational Therapy, Deaf Support and Vision intervention is received by MASH via telephone call or email.



The MASH Admin or Social Worker creates an EHM Contact on the subject child only.

The family composition and basic demographics should be updated on the child's file within Liquid Logic.



The MASH Social Worker finalises the EHM Contact on the subject child and sends the Contact to the MASH Manager's Tray.



The MASH Manager should authorise the Contact and then initiate and re-assign the Occupational Therapy Screening Tool to the Occupational Therapy, Deaf Support and Vision Team. They can do this by selecting 'start' on the Occupational Therapy Form in the Contact and closing it down. Then, in the 'Forms' tab, select 'Occupational Therapy Screening Tool', and re-assign to the Occupational Therapy Team Tray.

**Within 1 working day.**

Date: 20<sup>th</sup> May 2021

