**EU Settlement Scheme - paper application forms (Updated 06 July 2021)**

Good Afternoon,

**The following information is relevant to colleagues making applications on behalf of children in care and care leavers.**

Attached are updated versions of the EU Settlement Scheme paper forms for use by local authorities grant funded organisations.

If the applicant is able to, it is strongly suggested they use the [online application process](https://gbr01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.gov.uk%2Fsettled-status-eu-citizens-families&data=04%7C01%7Cjanet.armstrong%40lincolnshire.gov.uk%7C0df039814182433c371808d9409af2e9%7Cb4e05b92f8ce46b59b2499ba5c11e5e9%7C0%7C0%7C637611856581996117%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=DyxqpkU9nBTSICs8bVw2W6whTuuHYWDSeIyGI1MAHzA%3D&reserved=0) as this is the quickest and most efficient way to make an application. Help to complete the online application process is available from our [assisted digital provider](https://gbr01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.gov.uk%2Fassisted-digital-help-online-applications&data=04%7C01%7Cjanet.armstrong%40lincolnshire.gov.uk%7C0df039814182433c371808d9409af2e9%7Cb4e05b92f8ce46b59b2499ba5c11e5e9%7C0%7C0%7C637611856582006075%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=0zEHNheWzpvXNApVOYKd1r%2F6Fiq1H25Gyn0676ya4j0%3D&reserved=0).

Applicants can still apply online if their passport or national identity card has expired and they wish to rely on alternative evidence of their identity and nationality or of their entitlement to apply from outside the UK.

Where a paper application is used, you must send the application form and supporting documents to the Home Office by post only, to:

EUSS paper forms  
EU Settlement Scheme  
PO Box 2076  
Liverpool  
L69 3PG

You must also:

·        write the applicants full name on the outside of the envelope

·        include a covering note stating the applicants full name, address and date of birth and listing any documents enclosed with the application form

It is best to send the application form and supporting documents by recorded delivery.

Unless, in issuing you with an application form, the Settlement Resolution Centre have assigned a unique application number permitting the application to be submitted by email, you can no longer send an application form to the Home Office by email. Any instructions contained in an earlier version of the application form about how to submit the application by email will otherwise no longer apply.

Please let us know if you need anything further.

Kind regards,

**EUSS Vulnerability Team**

|  |  |
| --- | --- |
| cid:image001.jpg@01D7727B.6EDA67B0 | **Vulnerability Programme**  **EU Settlement Scheme**  **UK Visas & Immigration**  Floor 4,The Capital Building, Liverpool L3 9PP  [www.gov.uk/ukvi](https://gbr01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.gov.uk%2Fukvi&data=04%7C01%7Cjanet.armstrong%40lincolnshire.gov.uk%7C0df039814182433c371808d9409af2e9%7Cb4e05b92f8ce46b59b2499ba5c11e5e9%7C0%7C0%7C637611856582016031%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=7k4hX%2BINwMsGdLOuFNW036W3u2loa9B1g%2Bg%2BHLrwPhg%3D&reserved=0) |