|  |
| --- |
|  |

**VEMT PRACTITIONERS GROUP – MONTHLY FLOWCHART (V4 - September 2020)**

The VPG Agenda (including updates from partners) and the POI list circulated one week prior to the monthly VPG meeting.

VPG meeting held once a month to discuss:

* Cases on the active VEMT list
* Person of Interest (POI) list
* Information sharing from Tees partners

**Person of Interest (POI) List**

**Active Cases**

During the VPG meeting:

1) Update provided by representative from Cleveland Police.

**Decision: Case to be closed to VEMT (due to reduction in risk)**

**Decision: Case to remain subject to VEMT**

During the VPG meeting:

1. Actions agreed.
2. Decision made regarding category of exploitation and risk level, and lead professional identified.
3. Identify children still at risk of exploitation post-18 years and ensure discussion with Adult Services, mental health and/or the Leaving Care Team, to determine future support
4. Identify any children who have been trafficked and request an NRM is submitted.
5. Identify any children who may require sign-posting to other services, such as MAPPA, MARAC and the STAGE project (for females aged 16 years and over who have been groomed for sexual exploitation).

During the VPG meeting:

1. Updated VEMT screening tool and “How Safe Do I Feel” form reviewed
2. Actions may still be agreed to be undertaken by involved services.

Following the VPG meeting:

1. VEMT hazard marker closed in the LCS record.
2. VEMT closure letter sent to lead professional to advise of the decision.
3. Case note added to LCS record, which will include any identified actions. If case is active to Early Help Services, a copy of the case note will be added to the EHM record.
4. Young person’s GP notified.
5. VEMT closure letter sent to young person and parent/carer.

Following the VPG meeting:

1. Case note added to LCS record, which includes the outcome and any identified actions.
2. VEMT Case profile updated and added to LCS/EHM record.
3. Case mapping updated by the involved professionals.
4. If case is active to Early Help Services, a copy of the case note will be added to the EHM record.

Minutes of monthly VPG meeting circulated to all members.

Person of Interest List updated.

Revised POI list with other collected intelligence is shared with Children & Families Social Care managers.